

# RECRUITMENT

**Advertisement No. RFRI/3/213/2015-Estt./Vol. IX dated 18.08.2020**

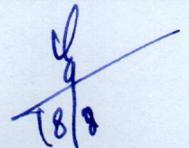
Applications are invited from the citizens of India who fulfil the requisite qualifications mentioned below in the prescribed format for the following posts.

## Name of the posts & number of vacancies

Sl. No.	Name of Posts	Pay Scale	No. Of Posts	Un Reserved	SC	ST	OBC	Economically Weaker Section	Person with Disabilities	Ex Service men
1	Store Keeper	Pay Scale: Level-3 Rs. 21,700- 69,100/-	1	1	0	0	0	0	0	0
2	Forest Guard	Pay Scale: Level-2: Rs. 19,900- 63,200/-	1	0	0	0	0	0	0	1
3	Technician (Maintenance)	Pay Scale: Level-2: Rs. 19,900- 63,200/-	1 (Electrician)	1	0	0	0	0	0	0
			1 (Plumber)	1	0	0	0	0	0	0
4	Driver (Ordinary Grade)	Pay Scale: Level-2: Rs. 19,900- 63,200/-	1 (Anticipated)	0	0	0	0	0	0	1

### 1. Details of Posts and Selection Process:

Sl. No.	Name of Post	Post Code	Eligibility	Selection Process
1	Store Keeper	SK	<p>(i) <b>Age Limit:</b> Not below 18 years or exceeding 27 years. Age relaxation up to 5 years will be allowed for the departmental candidates. Relaxable for Government Servants in accordance with the instructions or orders issued by the Government of India time to time.</p> <p>(ii) <b>Essential Qualification:</b> 12<sup>th</sup> pass from a recognised Board.</p>	<p>The selection will be based on written examination. There will be an objective type of question paper comprising of 100 MCQ in total.</p> <p><b>Syllabus:</b> General English, Numerical Aptitude, Mental Ability &amp; Reasoning and General Awareness.</p>
2	Forest Guard	FG	<p>(i) <b>Age Limit:</b> Not below 18 years or exceeding 27 years. Concession as applicable to Ex-servicemen as prescribed by Govt. of India shall be allowed i.e., period of service not less than 6 months in armed forces shall be allowed to be deducted from the actual age, and the resultant age should not exceed the prescribed maximum age by more than 3 years.</p> <p>(ii) <b>Essential Qualification:</b> 12<sup>th</sup> pass with Science from Government recognised Board. The appointees will be required to successfully complete Forestry training course from a recognised Forest Guard training institution during the probation period.</p>	<p>The selection will be based on written examination. There will be an objective type of question paper comprising of 100 MCQ in total.</p> <p><b>Syllabus:</b> General English, Numerical Aptitude, Mental Ability &amp; Reasoning and General Awareness.</p> <p>The post is reserved for ex-servicemen and they have to apply in the form prescribed for the purpose (Appendix-1). The serving defence personnel completing the prescribed period of service within a year from the last date for receiving applications, may attach the prescribed certificate also (Appendix-2). Both the categories are also required to submit an undertaking (Appendix-3).</p>

  
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3	<b>Technician (Maintenance) Electrician</b>	<b>Tech (M) Elect</b>	<p><b>(i) Age Limit:</b> Not below 18 years or exceeding 30 years. There will be no age limit for ICFRE employees. Age relaxation as per Govt. Norms, as amended from time to time, shall be allowed to Ex-Servicemen, Widow, Persons with disabilities (PWD) etc. candidates (whomsoever is/are entitled for age relaxation as per the rules and regulations of Govt. of India).</p> <p><b>(ii) Essential Qualification:</b> Matriculation from a recognised Board with ITI certificate in relevant trade or certificate course from Govt. Recognised institute.</p>	<p>There will be an objective type question paper comprising of 100 MCQ of the 10<sup>th</sup> standard level.</p> <p><b>Syllabus</b> General English (20 marks), Mental Ability &amp; Reasoning (20 marks), General English (20 marks), Arithmetic (20 marks) and Basic Science (20 marks)</p> <p>After qualifying in the written examination, shortlisted candidates will have to undergo a Trade Test, in the selected trade.</p>
4	<b>Technician (Maintenance) Plumber</b>	<b>Tech (M) Plum</b>	<p><b>(i) Age Limit:</b> Not below 18 years or exceeding 30 years. There will be no age limit for ICFRE employees. Age relaxation as per Govt. Norms, as amended from time to time, shall be allowed to Ex-Servicemen, Widow, Persons with disabilities (PWD) etc. candidates (whomsoever is/are entitled for age relaxation as per the rules and regulations of Govt. of India).</p> <p><b>(ii) Essential Qualification:</b> Matriculation from a recognised Board with ITI certificate in relevant trade or certificate course from Govt. Recognised institute.</p>	<p>There will be an objective type question paper comprising of 100 MCQ of the 10<sup>th</sup> standard level.</p> <p><b>Syllabus</b> General English (20 marks), Mental Ability &amp; Reasoning (20 marks), General English (20 marks), Arithmetic (20 marks) and Basic Science (20 marks)</p> <p>After qualifying in the written examination, shortlisted candidates will have to undergo a Trade Test, in the selected trade.</p>
5	<b>Driver (Ordinary Grade)</b>	<b>DROG</b>	<p><b>(i) Age Limit:</b> Not below 18 years or exceeding 27 years. Concession as applicable to Ex-servicemen as prescribed by Govt. of India shall be allowed i.e. period of service not less than 6 months in armed forces shall be allowed to be deducted from the actual age, and the resultant age should not exceed the prescribed maximum age by more than 3 years.</p> <p><b>(ii) Essential Qualification:</b></p> <ul style="list-style-type: none"> <li>➤ Matriculation from a recognised Board.</li> <li>➤ Possession of a valid driving license for motor cars.</li> <li>➤ Experience of driving a motor car for three years or more.</li> </ul> <p><b>Desirable:</b> Knowledge of motor mechanism (the candidate should be able to remove minor defects in vehicles)</p>	<p>The selection will be based on written examination. There will be an objective type of question paper comprising of 100 MCQ in total.</p> <p><b>Syllabus:</b> General English, Numerical Aptitude, Mental Ability &amp; Reasoning and General Awareness.</p> <p>The post is reserved for ex-servicemen and they have to apply in the form prescribed for the purpose (Appendix-1). The serving defence personnel completing the prescribed period of service within a year from the last date for receiving applications, may attach the prescribed certificate also (Appendix-2). Both the categories are also required to submit an undertaking (Appendix-3).</p> <p>After qualifying in the written examination, shortlisted candidates will have to undergo a Trade Test, in the selected trade.</p>

## 2. Important Instructions:

- (i) Mere fulfilling of minimum qualification and experience requirement shall not vest any right in the candidate for being called for written examination.
- (ii) All the applications received within due date in response to this advertisement shall be considered for shortlisting by a screening committee and only the candidates recommended by the screening committee will be called for appearing in the written examination. The decision of this office will be final and this office will not entertain any correspondence in this regard.
- (iii) **Venue of written examination:** The examination shall be conducted at Rain Forest Research Institute, Jorhat, Forest Research Centre for Bamboo & Rattan, Aizawl and Forest Research Centre for Livelihood Extension, Agartala.
- (iv) **Application Fee:** Non-refundable amount of **Rs. 300.00 (Rupees Three Hundred only)** is to be deposited to this office **Savings Bank Account No. 393102010003153 (IFSC Code: UBIN0539317) with Union Bank of India, Jorhat Branch in favour of Director, Rain Forest Research Institute, Jorhat** and proof of payment/deposit of application fee is to be attached with the application form. Persons with disabilities (PWD) and female candidates are exempted from payment of fees. Relaxation in fees is not applicable to SC/ST/OBC candidates applying against unreserved posts.

*[Handwritten Signature]*  
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- (v) **Age Limit:** The crucial date for determining the minimum and maximum age in each case will be the **closing date for receipt of applications** from the candidates in India (other than Andaman & Nicobar and Lakshadweep Islands).
- (vi) No TA/DA will be admissible the the candidates for appearing in written examination.
- (vii) Last date for receipt of application is **30.10.2020**. For candidates of Andaman & Nicobar and Lakshadweep Islands, the last date of receipt of application is **16.11.2020**.
- (viii) The Director, Rain Forest Research Institute, Jorhat reserves the right to increase or decrease the posts or not to fill any or all advertised posts without assigning any reason.

### 3. How to apply:

- (i) Interested candidates who fulfil all the requirements and are willing to serve anywhere in India may apply to **the Director, Rain Forest Research Institute, P. Box. No. 126, Jorhat-785001, Assam** along with self attested copies of:
- (a) Certificate of proof of age.
- (b) Certificates/Mark-sheets of educational qualification.
- (c) Certificate issued by the competent authority in prescribed format in support of claim belonging to SC/ST/OBC/PWD/EWS, as applicable. In case the certificate is in a local vernacular language, its English translation should be submitted.
- (d) Certificate in support of claim for age relaxation/fee concession, as applicable.
- (ii) **Those ex-servicemen applying for the posts reserved for them, should enclose the form prescribed for the purpose (Appendix-1). The serving defence personnel completing the prescribed period of service within a year from the last date for receiving applications, may attach the prescribed certificate also (Appendix-2). Both the categories are also required to submit an undertaking (Appendix-3).**
- (iii) The envelope containing the application should be marked as **“Application for the post of \_\_\_\_\_ (with post code)**

### 4. INVALID APPLICATIONS

Applications may be rejected due to reasons such as:

- (i) Incomplete or illegible and not submitted on prescribed format.
- (ii) Unsigned/undated without photograph.
- (iii) Without proper certificate in respect of SC/ST/OBC/PED/EWS.
- (iv) Under aged/over aged candidates.
- (v) Not possessing the requisite educational qualification at the time of submitting application.
- (vi) Educational qualification not recognised.
- (vii) Application received after due date.
- (viii) Application without prescribed fees.
- (ix) Any other irregularity like mutilated or damaged application/documents etc.
- (x) Certified true copies of testimonials not enclosed etc.
- (xi) Without the prescribed form in case of ex-servicemen (Appendix-1, 2 and 3 as applicable).

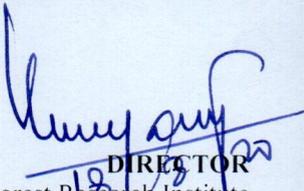
The selected candidates will be primarily required to work in Rain Forest Research Institute (RFRI), Jorhat, Assam including its centres at Aizawl and Agartala. However, they may also be required to serve anywhere in India under Indian Council of Forestry Research & Education, Dehradun and its Institutes.

Interested candidates who fulfil all the requirements and are willing to serve anywhere in India may apply to the **Director, Rain Forest Research Institute, P. Box. No. 126, Jorhat-785001, Assam** furnishing their application in the prescribed form along with self attested copies of all certificates, testimonials.

Candidates already employed in the service of Govt./Autonomous organizations may send their applications through proper channel. They are required to submit **“No Objection Certificate”** along with application from previous employer. This applies also to the employees of Rain Forest Research Institute, Jorhat.

The decision of the Director, Rain Forest Research Institute, Jorhat in all matters relating to eligibility, acceptance or rejection of applications, mode of selection, conduct of written examination and not to fill up all or any posts will be final. The Director, Rain Forest Research Institute, Jorhat reserves the right to cancel the recruitment process any time due to any administrative exigency.

**N.B.: RFRI will not be responsible for loss or delay in postal service. Candidates are requested to visit official websites [www.icfre.org](http://www.icfre.org) and [www.rfri.icfre.org](http://www.rfri.icfre.org) under option Recruitment for details of the advertisement and downloading of Application Form.**

  
**DIRECTOR**  
Rain Forest Research Institute  
Jorhat, Assam

## Format of the Application Form

To,

**The Director**

Rain Forest Research Institute  
P. Box No. 126, Deovan, Sotai  
Jorhat-785001, Assam

Affix self attested  
passport size  
photograph

**Application for the post of** \_\_\_\_\_

1. Advertisement No. : .....
2. Amount of Application Fee :Rs. **300.00** Transaction No. .... Date.....
3. Name of Applicant  
(in Block Letters) : .....
4. Father's/Husband's Name : .....
5. Date of Birth : .....
6. Age as on **30/10/2020** :.....Years.....Months.....Days
7. Category (tick wherever applicable) : UR  SC  ST  OBC  PWD  EWS
8. Nationality : Indian  Others  Specify \_\_\_\_\_
9. Gender : Male  Female
10. Address for communication : .....
- .....
- .....
- .....
11. Mobile No./E-Mail ID : .....
12. Educational Qualification :

Exam Passed	Year	Board/School/University

13. Experience if any:

I hereby declare that the above information is correct to the best of my knowledge and belief that nothing has been concealed or distorted. If any time, I am found to have concealed/distorted any material information, my appointment shall be liable for summay termination.

Place: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Candidate

**APPLICATION FORM FOR GROUP 'C'**  
(Retired Defence Service Personnel)

Please paste  
your passport  
size photograph  
(in Uniform)

1. Personnel number, Rank and Name :

2. Arm/Service :

3. Father's Name :

4. Dates of -

(a) Birth :

(b) Enrolment :

(c) Retirement/Discharge :

5. Reasons for Release/Discharge :

6. Medical Category :

7. Award or Decoration :

8. Home, District and State :

9. Present Address/Mailing Address :

10. Permanent Address :

11. Present profession employment :

12. Qualification: (Please attach attested copies of mark sheets)

Course	Year	Institution	Civil Equivalent
(a) Civil (Education)			
(b) Military (Education)			
(c) Military (Profession)			

13. \*Languages known- Read/Write/Speak

(a) Indian :

(b) Foreign :

14. Character as assessed by Military authorities

15. Extra-curricular activities-

(a) Sports :

(b) Literary :

(c) Cultural/Art :

16. Details of pay/pension/gratuity-

(a) Last basic pay drawn :

(b) Total emoluments :

(c) Details of pension/gratuity :

17. Zilla Sainik Board/Employment Exchanges:  
(Registration No.)

18. Job applied for :

(.....)

Signature

Date

Name.....

Address.....

\*Countersigned

**PROFORMA OF CERTIFICATE FOR  
EMPLOYED OFFICIALS**

**G.I., Dept. of Per. & Trg., O.M. No.36034/2/91-Estt.(SCT)  
Dated 03-04-1991**

I hereby, with the information available, certify that Shri..... (*Name*)  
No. .... (*Rank*) would complete prescribed period of appointment on  
..... (*Date*)

Place:

Dated:

Signature

Commanding Officer

Office Seal

**FORM OF UNDERTAKING TO BE GIVEN BY CANDIDATES APPLYING  
FOR CIVIL POSTS UNDER EX-SERVICEMEN CATEGORY**

**G.I., Dept. of Per. & Trg., O.M. No.36034/2/91-Estt.(SCT)  
Dated 03-04-1991**

I understand that, if selected on the basis of the recruitment/examination to which this application relates, my appointment will be subject to my producing documentary evidence to the satisfaction of the Appointing Authority that I have been duly released/retired/discharged from the Armed Forces and that I am entitled to the benefits admissible to ex-servicemen in terms of the Ex-Servicemen (Re-employment in Central Civil Services and Posts) Rules, 1979, as amended from time to time.

I also understand that I shall not be eligible to be appointed to a vacancy reserved for Ex-servicemen in regard to the recruitment covered by this examination, if I have at any time prior to such appointment, secured any employment on the civil side (including Public Sector Undertakings, Autonomous Bodies/Statutory Bodies, Nationalized Banks, etc.), by availing of the concession of reservation of vacancies admissible to Ex-servicemen.

Place: \_\_\_\_\_

Signature of Candidate

Date: \_\_\_\_\_