



**Indian Council of Forestry Research and Education**  
(An Autonomous body of the Ministry of Environment, Forest and Climate Change, Government of India)  
**P.O. New Forest, Dehradun – 248 006 (Uttarakhand), INDIA**

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No. 3/2018/ESIP/BCC/ICFRE

Dated: 26/06/2020

**REQUEST FOR EXPRESSIONS OF INTEREST**  
**(Individual Consultant - Selection)**

**COUNTRY:** INDIA

**NAME OF PROJECT:** ECOSYSTEM SERVICES IMPROVEMENT PROJECT (ESIP)

**Grant No.:** TF0A3990

**Assignment Title:** Selection of Social Development and Community Mobilization Consultant

**Reference No.:** IN-ICFRE-180829-CS-INDV

The Government of India has received financing from the World Bank toward the cost of the Ecosystem Services Improvement Project (ESIP), and intends to apply part of the proceeds for consulting services.

The consulting services (“the Services”) include engagement of Individual Consultant (IC) for implementing of one of the component of ESIP *i.e.* Scaling up Sustainable Land and Ecosystem Management in Selected Landscapes. The consultant would need to look into the natural resource management and biodiversity assessment related activities of ESIP in the States of Chhattisgarh and Madhya Pradesh. The duration of the contract for this assignment is upto project completion period. Terms of Reference for selection of Consultant is given in Annexure - I.

The Indian Council of Forestry Research and Education (ICFRE), Dehradun now invites eligible individual consultants to indicate their interest in providing the Services. Interested candidates should provide information demonstrating that they have the required qualifications and relevant experience in to perform the Services. The shortlisting criteria are:

- i. Post Graduate Degree/ Post Graduate Diploma in Social Work/ Social Science/ Anthropology or equivalent and desirable qualification is doctorate degree in the relevant field.
- ii. At least 10 years of progressive experience in planning and implementing programmes focused on social development and community mobilization.
- iii. Experience of working with the government/development partners on the social development and community mobilization issue, especially at the grassroots level will be preferred.
- iv. Demonstrated technical, management and supervisory skills.
- v. Excellent oral and written communication skills in English and ability to converse in local language;
- vi. Good documentation skills on social development and community mobilization issues, including through the use of computers and social media.
- vii. Ability to work effectively in a team interacts persuasively with a range of stakeholders, and travel extensively.

The attention of interested Consultants is drawn to paragraph 1.9 of the World Bank's *Guidelines: Selection and Employment of Consultants [under IBRD Loans and IDA Credits & Grants] by World Bank Borrowers [Government of India, 16 August 2017]* ("Consultant Guidelines"), setting forth the World Bank's policy on conflict of interest.

A Consultant will be selected in accordance with the Selection Based on the individual consultant selection method set out in the Consultant Guidelines.

Further information can be obtained at the address below during office hours [0900 to 1730 hours].

Expression of interest (with individual CV to be furnished as per Annexure-II) must be delivered in a written form to the address below (in person, or by post or by email) on or before 09 July 2020 (17:30 hrs).

Project Director,  
Ecosystem Services Improvement Project  
Room No: 143  
Indian Council for Forestry Research and Education  
P.O. New Forest, Dehradun, Uttarakhand-248006 (INDIA)  
Tel: +91-135-2224803, 2224823, 2224831 Tele Fax: +91-135-2750296  
Email: [projectdirectoresip@gmail.com](mailto:projectdirectoresip@gmail.com), Website: [www.icfre.gov.in](http://www.icfre.gov.in)

## **Terms of Reference**

(Social Development and Community Mobilization Consultant)

### **1. Background**

The Government of India has received financing from the World Bank toward the cost of the Ecosystem Services Improvement Project. Indian Council of Forestry Research and Education (ICFRE) is one of the implementing partners of 'Ecosystem Services Improvement Project (ESIP)' and may implement one of the components of ESIP, *i.e.*, Scaling up Sustainable Land and Ecosystem Management (SLEM) in Selected Landscapes. The main objectives of this component are to prevent land degradation and desertification and increase above-ground forest carbon stock through a combination of investments to implement and scale-up tried-and-tested SLEM best practices, to increase national capacity for monitoring land degradation and track associated indicators, and to generate knowledge exchange on SLEM approaches. The goal is to benefit small and marginal farmers and other rural poor (including, potentially, households belonging to Scheduled Tribes, Scheduled Castes and other disadvantaged groups) and to develop a national knowledge platform for supporting a community of practice on SLEM.

These activities are designed to overcome the twin challenges of arresting land degradation and meeting food security targets. This component will finance on-the-ground sustainable land management investments in private land holdings and common property lands and enhance knowledge and capacity for further scaling up of SLEM approaches at the national level. It will draw heavily from the best practices and approaches that were tried and successfully developed under SLEM project. This component can help increase national capacity for monitoring the status of land degradation and desertification and SLEM outcomes, as well as the results of UNCCD action programmes at the country level.

### **2. Objective(s) of Assignment**

- i. To implement social development and community mobilization activities under the project.
- ii. Gather and disseminate information social development and community mobilization activities under the project.
- iii. Brining out publications and other documentations etc. related to the project;
- iv. To provide technical leadership, management and implementation support on all community mobilization and equity interventions in the project.

### **3. Scope of Services, Tasks (Components) and Expected Deliverables**

#### *(a) Scope of Services, Tasks (Components)*

- i. Provide technical leadership and facilitate relevant strategy development for promoting and facilitating social development and community mobilization.
- ii. Prepare annual action plans focusing on social development and community mobilization in consultation with the Project Director, Project Manager and other technical consultants.
- iii. Support adaptation and/or review of relevant guidelines, operational manuals, documents for social development and community mobilization.
- iv. Support in designing and implementation of social development and community mobilization interventions to be piloted in the project sites.

- v. Support in organizing and facilitating meetings with technical expert committees, civil society organizations and other stakeholders on social development and community mobilization.
- vi. Support in quality implementation of other thematic activities in the project, such as training programs, behavior change communication strategy, project MIS, operations research and evaluations etc.
- vii. Support in documentation and dissemination of best practices on social development and community mobilization.
- viii. Support the Project Director and Project Manager in the preparation of progress reports of project on social development and community mobilization.
- ix. In addition to the above listed tasks, the consultant may be called upon to assist in any other task assigned (related to project) by Project Director and Project Manager of ESIP related to the core expertise of the consultant.

*(b) Expected Deliverables*

- i. Prepare social development and community mobilization framework documents of the project.
- ii. Prepare an annual work plan for social issues management for the project in consultation with other project experts.
- iii. Prepare technical reports, technical papers and approach papers related to social development and community mobilization under the project.
- iv. Undertake thematic visits related to the project works.
- v. Prepare the social development and community mobilization reports of the project.
- vi. Conceptualize the training modules for capacity building of communities on NRM, SLEM, land degradation and desertification monitoring etc.
- vii. Any other work assigned by Project Director and Project Manager of ESIP.

Data and documents/ reports /papers etc. generated by the consultant under ESIP will be the sole property of ICFRE. Consultant should ensure to hand over print and electronic copies of data and documents/ reports /papers to the Project Manager of ESIP before completion or termination of the contract.

Performance of the consultant will be measured against assigned work plan and it will be updated every six months. Consultant will submit quarterly progress reports stating her/his accomplishments against the agreed work plan and also submit any other reports as required by the project management authorities.

#### **4. Qualification Requirements**

- i. Post Graduate Degree/ Post Graduate Diploma in Social Work/ Social Science/ Anthropology or equivalent and desirable qualification is doctorate degree in the relevant field.
- ii. At least 10 years of progressive experience in planning and implementing programmes focused on social development and community mobilization.
- iii. Experience of working with the government/development partners on the social development and community mobilization issue, especially at the grassroots level will be preferred.
- iv. Demonstrated technical, management and supervisory skills.
- v. Excellent oral and written communication skills in English and ability to converse in local language;

- vi. Good documentation skills on social development and community mobilization issues, including through the use of computers and social media.
- vii. Ability to work effectively in a team interacts persuasively with a range of stakeholders, and travel extensively.

## **5. Client's Input and Counterpart Personnel**

*(a) Services, facilities and property to be made available to the consultant by the Client:*

1. Furnished office room
2. Computer, internet facility
3. Relevant documents required for imparting services.
4. @ 1days leave per month
5. Any other services required.
6. Traveling expenditure as per Government of India norms for the consultants/ contract personnel.

*(b) Professional and support counterpart personnel to be assigned by the client to the Consultant's Team: Nil*

## **6. Duration and Location**

Duration of the contract for this assignment will be up to project completion period. However, performance of the consultant will be reviewed half yearly basis. In case of unsatisfactory performance during the period, contract can be terminated by giving two months' prior notice to the consultant. The consultant will report to the Project Director and Project Manager of ESIP. Contracts involve extensive long duration touring in the project sites under the states of Chhattisgarh and Madhya Pradesh for project related activities.

## **7. Remuneration and Payment Terms**

The consolidated remuneration of the consultant will be INR 82,500/-per month and TDS will be deducted as per the Income Tax Norms. Annual hike @10% of consolidated monthly remuneration may be provided subject to the satisfactory performance of the consultant. Travel expenditure, to the travel undertaken by the consultant for project works will be reimbursed as per the norms of the Government of India/ICFRE. No other allowances would be reimbursed or paid to the consultant.

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**Format for Submission of Proposal of Expression of Interest for  
Social Development and Community Mobilization Consultant under  
Ecosystem Services Improvement Project**

1. Name of Candidate (in block letters):

2. Father's Name :

3. Permanent Address :

Self Attested  
Passport Size  
Photograph

4. Full Postal Address for  
Correspondence :

5. Mobile No. Telephone No.

6. E-mail ID :

7. (a) Date of Birth :

(b) Age as on 31.03.2020 :

8. Nationality :

9. Educational Qualifications (Graduation onwards):

Examination passed	Subjects of Examination	Name of Board/ University	Year of Passing	Division

10. Relevant Experience in the field of Social Development & Community Mobilization:

Name of Employment/ Designation	Name of the Organisation where worked	Duration of Experience		Year of Experience	Nature of Duty Performed
		From	To		

11. List of Published Peer Reviewed Documents/Reports/Papers:

12. List of Projects handled/ executed (in chronological order):

13. Training Programmes attended:

14. Computer Skills:

15. Communication Skills:

16. Other Professional Skills:

17. Two References:

18. Justification as to, why he/she should be considered as a suitable candidate for engaging as a Social Development and Community Mobilization Consultant?

**Declaration**

I affirm that all information supplied by me as stated above is true and correct, I also fully understand that if any stage, it is discovered that any attempt has been made by me to willfully conceal or misrepresent the facts, my candidature is liable be summarily rejected. Curriculum vitae and self attested copies of all the necessary documents are enclosed for proof of age, essential qualifications and relevant essential experiences.

Place:

Signature of the candidate

Date: