



**TROPICAL FOREST RESEARCH INSTITUTE**  
*(Indian Council of Forestry Research & Education)*  
(An Autonomous Council under the Ministry of Environment Forests & Climate change, Govt. of India)  
**P.O. – R.F.R.C, Mandla Road, JABALPUR (M.P) – 482021**



F No 15-1(XXI)/GSDP/2018-19/E-PROCUREMENT/Tender-I/Pur/TFRI/JBP/

Dated: 15 / 11 /2018

**TENDER NOTICE**

**NOTICE INVITING TENDER NO: Empanelment of parties for Rate contract to provide Catering Services (for Breakfast/Lunch/Dinner/High Tea etc) during different trainings/workshop/seminars and other official programmes" in the Financial year 2018-2019 intermittently in its Campus/18-19/TFRI/JBP/01**

Tropical Forest Research Institute invites tenders for " **Empanelment of parties for Rate contract to provide Catering Services (for Breakfast/Lunch/Dinner/High Tea etc) during different trainings/workshop/ seminars and other official programmes" in the Financial year 2018-2019 intermittently in its Campus** from reputed and experienced interested candidates/firms which have expertise in executing works of similar nature. Details may be obtained online at CPPP web site <http://eprocure.gov.in/eprocure/app/> and <http://tfri.icfre.org>. Last date for submission of bids is **03/12/2018**. Bids shall be submitted online only at CPPP web site. Manual bids shall not be accepted.

Under Secretary TFRI, Jabalpur



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F No 15-1(XXI)/GSDP/2018-19/E-PROCUREMENT/Tender-I/Pur/TFRI/JBP/

Dated: 15 /11 /2018

**Chapter-1**

**NOTICE INVITING TENDER NO: Empanelment of parties for Rate contract to provide Catering Services (for Breakfast/Lunch/Dinner/High Tea etc) in different trainings/workshops/ seminars and other official programmes" during Financial year 2018-2019 intermittently in its Campus/18-19/TFRI/JBP/01**

Tropical Forest Research Institute invites online bids(Technical & Financial)from eligible bidders which are valid for a minimum period of 30 days from the date of opening (i. e. 24/09/2018) for "Empanelment of parties for Rate contract to provide Catering Services (for Breakfast/Lunch/Dinner/High Tea etc) in different trainings/workshops/ seminars and other official programmes" during Financial year 2018-2019 intermittently in its Campus from reputed and experienced interested candidates/ firms which have expertise in executing works of similar nature.Tender documents may be downloaded from TFRI web site <http://tfri.icfre.gov.in/>. (for reference only) and CPPP site <http://eprocure.gov.in/eprocure/app/> as per the schedule as given in CRITICAL DATE SHEET as under:

SNo	Activity	Date	Time
1.	Date of Publishing	15/11/2018	15.30 hrs.
2.	Date of Pre Bid meeting at Ground floor Conference Hall TFRI, Jabalpur	19/11/2018	14.30 hrs.
3.	Last date for receipt of bids	03/12/2018	15.00 hrs.
4.	Date of Opening of Technical bids at TFRI Jabalpur	06/12/2018	15.30 hrs.
5.	Date of Opening of Financial bids at TFRI Jabalpur	10/11/2018	15.30hrs.

Bids shall be submitted **online only** at CPPP web site <http://eprocure.gov.in/eprocure/app-> Manual bids shall not be accepted. Tenderer are advised to follow the instructions provided in the "instructions to the Tenderer for the e- submission of the bids online through the Central Public Procurement Portal for e-Procurement at <http://eprocure.gov.in/eprocure/app->

Intending tenderers are advised to visit again at CPPP web site <http://eprocure.gov.in/eprocure/app/> frequently prior to closing date of submission of tender for any corrigendum/addendum/amendment.

Bids will be opened as per date/Time as mentioned in the tender critical date sheet. After on line opening of Technical bid the results their qualification as well as price bid opening will be intimated on line only.

Director TFRI, Jabalpur

**"Empanelment of parties for Rate contract to provide Catering Services (for Breakfast/Lunch/Dinner/High Tea etc) during different trainings/workshop/ seminars and other official programmes" in the Financial year 2018-2019 intermittently in its Campus**

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## Chapter-2

**Conditions of Contract for Empanelment of parties for for Rate contract to provide Catering Services (for Breakfast/Lunch/Dinner/High Tea etc) during different trainings/workshop/ seminars and other official programmes" in the Financial year 2018-2019 intermittently in its Campus**

The proposals must consist two bids as follows:

**2(a) "QUALIFYING DOCUMENTS & EMD"**

Sl. No.	Document
i)	Scanned copy of document showing, vender have sufficient capacity to undertake the work
ii)	Scanned copy of users' list and satisfactory report from reputed institute preferably Government institute
iii)	That outstation bidder has local office or representative.
iv)	Self-attested copy of Valid Food License
v)	Online Receipt in respect of Tender Form Fee and EMD/Exemption document/CSPO registration certificate.
vi)	Details of support facilities to execute the orders.
vii)	Proof of registration of firm PAN & GST
viii)	Payment of regular Income tax certificate of unit
ix)	Sale tax clearance/exemption certificate till March/2018
x)	The bidding firm/person must possess an experience of at least Three (03) years, in the field of catering. (Enclose copies of the supportive documents or supply orders.

**EMD/Tender fee will be as follows (liable to be forfeited if wrong information is furnished)**

Sl.	Name of Work	Tender Value for FY 2018-19	EMD Rs.	TENDER FEE Rs.
1.	"Empanelment of parties for Rate contract to provide Catering Services (for Breakfast/Lunch/Dinner/High Tea etc) during different trainings/workshop/ seminars and other official programmes" in the Financial year 2018-2019 intermittently in its Campus	<b>Approx. 20 Lakh in FY</b>	<b>40,000/-</b>	<b>500+90(GST)= 590/-</b>

**(2b) TECHNICAL PROPOSAL**

During the preparation of technical proposal, the tenderer must give particular attention to the following:

- i) Users' list and satisfactory report from reputed institute preferably Government institute
- ii) **All documents submitted should be self-certified**

**(2c) FINANCIAL PROPOSAL**

The financial proposal must be submitted in the format as per the price schedule in APPENDIX “A-1”. Full details of business terms and conditions, the validity period of quotation, discount, free delivery, packing or any other information relevant to the items may please be indicated clearly. Prices must be quoted F.O.R. at T.F.R.I. Jabalpur in Indian Rupees(INR) only.

**(2d) SUBMISSION OF PROPOSAL**

Financial and Technical Proposals containing the qualifying documents and EMD, proof of tender fee payment, self-attested scanned copy should be attached.

**(2e) PROPOSAL EVALUATION**

Two bid systems procedure will be adopted in evaluating the proposals

- (i) Checking of qualifying documents. This will be the documents, which shall be checked, and disqualification amongst these documents will lead to rejection of the proposal *in toto*,
- (ii) A technical evaluation of the qualified firm on the basis of the qualifying documents will be carried out prior to opening the financial proposal,
- (iii) A financial evaluation- Firms will be ranked using a combined technical / financial score as indicated below.

**(2f) Technical Proposal**

The evaluation committee appointed by the client will carry out its evaluation applying the evaluation criteria and point system as specified below. Each responsive proposal will be attributed a technical score (St.).

The points given to technical evaluation criteria are as under:-

S.No.	Evaluation Criteria	Marks
1.	Previous Experience in serving to any reputed Institute/colleges/any corporate body/any PSU body(Proof in the form of work order)	50
2.	Availability of Modern kitchen equipment like commercial LPG connection, hygiene factors, maintenance of kitchen	10
3.	Supporting documents from users for the satisfactory performance	20
4.	Caterer should have executed single/multiple contract value of 5Lakh in a single financial year in last three years (Proof in the form of payment receipt required)	10
5.	Valid Food License, Trade License, Labour Registration Certificate etc	10
	<b>Total</b>	100

The technical proposal should score at least 70 points out of 100 to be considered for financial evaluation.

## **(2g)Financial Proposal**

The evaluation committee will determine if the financial proposals are complete and without computational errors. The lowest financial proposals ( $F_m$ ) will be given a financial score ( $S_f$ ) of 100 points. The financial scores of other proposals will be computed as follows  $S_f = 100 \times F_m / F$  (Where  $F$  is amount of financial proposal).

Proposal will finally be ranked according to their combined technical ( $S_t$ ) and financial ( $S_f$ ) scores using the formula  $S = S_t \times T\% + S_f \times F\%$ .

The weight ( $T\%$ ) given to the Technical Proposal is 60%

The weight ( $F\%$ ) given to the Financial Proposal is 40%

## GENERAL TERMS & CONDITIONS

**"Empanelment of parties for Rate contract to provide Catering Services (for Breakfast/Lunch/Dinner/High Tea etc) during different trainings/workshop/seminars and other official programmes" in the Financial year 2018-2019 intermittently in its Campus**

- 1) Tenders are invited from reputed and experienced interested candidates/firms who/which have expertise in Catering Services and having GST Nos. for **Empanelment of parties for Rate contract to provide Catering Services (for Breakfast/Lunch/ Dinner/ High Tea etc) during different trainings/workshop/seminars and other official programmes to be held intermittently in the Financial Year (FY) 2018-2019**. Photocopy of GST registration (Original registration will have to be produced within a week for verification if the tender is approved).
- 2) These programmes will be organized during FY 2018-19 **however it may be extendable for the requirement & decision of competent authority.**
- 3) Cost of Tender document is **Rs.500/- + GST @18% = Rs. 590/-**(Non Refundable)
- 4) The tender should accompany a DEMAND DRAFT/FDR of value as specified in Clause of Chapter 2 (EMD) as Earnest Money, payable to the Director, Tropical Forest Research Institute, Jabalpur, which will be refunded, without interest, if the offer is not accepted. In case the offer is accepted but not honoured by the tenderer; the Earnest Money will be forfeited. The Earnest Money will also be forfeited, if wrong information is given in the tender to influence the tender cost. To the successful bidder, the EMD will be released only after satisfactory successful completion of contract after expiry of contract period. The tender without tender fees will not be valid and hence it will be rejected.
- 5) The tender shall not be acceptable without the receipt of earnest money deposit (EMD) in the shape of Fixed Deposit Receipt of Rs. 40,000/- for Meals (Breakfast, Lunch, Dinner, High Tea and etc. items), issued by any Nationalized Bank duly discharged in the name of **“Director, Tropical Forest Research Institute, Jabalpur”** which will be refunded after expiry of contract period.
- 6) The amount of earnest money shall be refunded in full if tender is rejected.
- 7) The above security is taken for due performance of the contract as per provisions of the conditions mentioned in tender form. The same will be refunded on the expiry of the contract on successful completion of the supply with reference to specifications with proper supply and adjustment of any loss by way of purchasing the goods from

other party / parties in case of dishonouring of the indent for supply and deliberate non supply.

- 8) The tenderer should quote on their printed letter-head paper, indicating thereon Sales Tax/Trade Tax No.& GST, Registration No., Fax No., Telephone No., E-mail, etc.
- 9) The tenderer/bidder from outside Jabalpur should have a local representative.
- 10) Tenders once submitted by the tenderer cannot be withdrawn by the tenderer.
- 11) Please quote the rates in Indian Currency.
- 12) Specifications are attached as APPENDIX “A” for Technical Bid.
- 13) Specifications are attached as APPENDIX “A-1” for Price Bid/Financial Bid.
- 14) The competent authority reserves the right to cancel the any or all tender without assigning any reason.
- 15) Quantity of the items to be purchased will depend on the requirement and their shall be no obligation to place order for any quantity of the item.
- 16) Successful tenderer will be responsible for Quality and Quantity of supplied items and ingredients used in preparation supplied items i.e. food and beverages like Tea, soft drinks, Breakfast, Lunch and Dinner etc. Tenderer will also be responsible to serve it at designated place, cleaning & maintenance of utensils and dining area before and after each service to maintain hygienic conditions.
- 17) To ensure the same as mentioned herein above, accepting authorities or their duly appointed representatives reserves their right for surprise check and collection of sample of edible items or raw material which are being used by the successful tenderer , from preparation place or consumption place for testing in certified labs.
- 18) If complaint about edible items for particular day, received in writing from, for whom catering will be arranged during contract period competent authority to this contract may deduct payment due for that particular day(s) in full or part.
- 19) Successful tenderer will provide non-vegetarian lunch/dinner once in a week for non-vegetarian participants.
- 20) All tenders must be accompanied by an Income Tax clearance certificate pertaining to the year 2016-2017/2017-2018, assessment year 2017-2018/2018-2019 without which the tenders shall not be entertained Tenders will be accepted only from those who pay regular income taxes.
- 21) The competent authority Director, Tropical Forest Research Institute, Jabalpur reserves the right of the accepting the tender in part or whole or distribution of the supply between one or more tenderer.



- 22) The submission of a tender by a tenderer implies that they have read the terms and conditions of tender/contract and is fully aware of the scope and specification of the supplies to be made. They may also satisfy themselves regarding the suitability and availability of the materials. The tenderer, who is not satisfied by our terms and conditions of the contract, need not to submit the tender.
- 23) The competent authority (Director, Tropical Forest Research Institute, Jabalpur) reserves the right to increase, decrease or withdraw any item/items and duration of supply during the contract period under tender and the tenderer will be bound to comply without any claim for compensation.
- 24) The rates quoted in APPENDIX "A-1", shall be F.O.R. delivery at Tropical Forest Research Institute, Jabalpur for Items in APPENDIX "A". Rates once accepted cannot be altered/modified during contract period.
- 25) No claim or request on any ground for change of price will be entertained.
- 26) All losses incurred during transit i.e. breakage and shortage, etc. will have to be borne by the tenderer at his own Cost within and Director, Tropical Forest Research Institute, Jabalpur or their representative will not be responsible for any losses.
- 27) The competent authority to this tender do not bind themselves to accept the tender of the lowest rates.
- 28) The tenderer shall not submit whole or any portion of the contract to any party or parties, else the competent authority is free to cancel the contract and forfeit the deposits (EMD / Performance Security) and any payment(s) due.
- 29) Work order will be issued to lowest empanelled bidder at first to provide requisite catering services. The bidder while accepting the work order, for each event has to deposit performance security equivalent to 10% of work order, if the value of work order exceeds to Rs 40,000/(Rs. Forty thousand only). Deposited as EMD. (Successful awardee while submitting performance security may reduce that portion of amount which is equivalent to EMD deposited).
- 30) After receiving Work order in writing or through email for arrangement of catering services during any official programme at TFRI, Jabalpur the tenderer shall arrange to supply the Meals as per work order during stipulated period.
- 31) If the lowest bidder refuse to undertake the service or fails to execute services after receiving work order, work order will be issued to next higher empanelled bidder. EMD, Performance security and any payment due of non-supplier firm will be forfeited. In this case orders of the Director, TFRI Jabalpur will be final.
- 32) Payments will be released after deductions of all/any statutory dues.
- 33) Parties to the tender will be responsible for observance of provisions of GFRs-2017

- 34) The GST has to be shown separately in the bills raised for work.
- 35) Single rate should be offered for the entire tender period i.e. up to 31.03.2019 in attached proforma as APPENDIX "A-1". Rates quoted for less than this period are liable to be rejected.
- 36) In case of conflict in interpreting the conditions of the documents forming part of this enquiry, the decision of the Director, Tropical Forest Research Institute, Jabalpur shall be final and binding and accepted by the service provider.
- 37) The agreement bond should be executed on a non-judicial stamp paper worth Rs. 100/- not later than Two week by the successful tenderer. In the event of failure on the part of any successful tenderer to execute the agreement bond on non-judicial stamp paper within the prescribed time limit, "Director, Tropical Forest Research Institute, Jabalpur" will be competent to forfeit the EMD of such successful tenderer.
- 38) If any dispute or difference of any kind, whatsoever, shall arise between the parties arising out of this Contract for the performance of the Works whether during the progress of the Works or after its completion or whether before or after the termination, abandonment or breach of the Contract, it shall, in the first place, be referred to the Director, TFRI, Jabalpur.
- 39) The Second Party being dissatisfied with the decision of the Director TFRI, Jabalpur, within thirty (30) days, the matters in dispute be referred to arbitration as hereinafter provided.
- 40) The arbitration shall be conducted by three arbitrators, one each to be nominated by the First Party and the Second Party and the third to be appointed as an umpire by both the arbitrators in accordance with the Indian Arbitration Act. If either of the parties fails to appoint its arbitrator within sixty (60) days after receipt of a notice from the other party invoking the Arbitration clause, the arbitrator appointed by the party invoking the arbitration clause shall become the sole arbitrator to conduct the arbitration.
- 41) The arbitration shall be conducted in accordance with the provisions of the Indian Arbitration Act, 1940 or any statutory modification thereof. The venue of arbitration shall be Jabalpur (M.P.).
- 42) On approval of Director, TFRI Jabalpur subject to fulfilment of other conditions During long term training programmes (More than two weeks/involving 10 working days) on production of bills, part payment of contract of services will be released to awardee Weekly after withholding 25% of relevant bills which will be adjusted/released after successful completion of work order at the time of final settlement of bills.

- 43) Successful bidders during training programmes will make necessary arrangements for supply of food, while participants to the programmes on field tour. Payment will be adjusted as per agreement between the parties to the contract in writing or payment will be deducted @ rate shown in work order for non supplying of food during field tour.
- 44) Work order awardee will not use non-biodegradable crockery to serve foods. If it is found that work order awardee, is using plastic disposables and disposing improperly, they will be fined and fine may be recovered from payment due to him.
- 45) Contract period may be extended for six month on same terms and conditions.
- 46) Firms should signature and seal on all the pages of above mentioned terms & condition.

**Under Secretary  
Tropical Forest Research Institute,  
Jabalpur**

**Agreement**

The Supplier \_\_\_\_\_ agrees to accept the terms and conditions of this bidding document in letter and spirit.

**Name/Seal of the Tenderer**

**Format for Bank Guarantee**

To

Tropical Forest Research Institute  
P.O. R.F.R.C., Mandla Road,  
Jabalpur.

Your Order No. \_\_\_\_\_ for the supply and delivery of  
\_\_\_\_\_ has been accepted by  
M/s \_\_\_\_\_.

In accordance with the terms of payment of the said order, we have agreed to pay the balance of contract price of the supplier, furnishing you with an acceptable Performance Bank Guarantee for 10% of the total contract value, viz Rs. \_\_\_\_\_ for the due performance by the Supplier of all its contractual obligations and to be valid for a period of 24 months for the date of bank guarantee for this purpose you have agreed to accept our guarantee.

In consideration thereof, we hereby guarantee payment of and undertake to pay Rs. \_\_\_\_\_ and remit to you on demand and without demur the sum of Rs. \_\_\_\_\_ being 10% of the total value of the contract on receipt of your intimation that the Supplier has committed a breach of any of its contractual obligations.

This guarantee shall be valid for a period of 24 months from the date of Catering Services in satisfactory condition or 24 months from the date of dispatch of the last lot of consignment whichever is earlier, and in any event shall expire on \_\_\_\_\_, you shall have the right to file/make your claim on us under the guarantee for a period of sixty days from the said date of expiry.

This guarantee shall not be revoked without your express consent and shall not be affected by your granting time or any other indulgence to the supplies or by any change in the constitution of the Bank or the supplies or for any other reason whatsoever.

Notwithstanding anything, contained herein above our liability under this guarantee is restricted to Rs. \_\_\_\_\_ and this guarantee will remain in force up to and inclusive of \_\_\_\_\_ unless an action to enforce a claim under the guarantee is filed against us within sixty days from the date of expiry i.e. on or before \_\_\_\_\_, all rights under the guarantee shall be forfeited and we shall be relieved and discharged from all liabilities there under.

**Signatory Bank with Seal**

APPENDIX “A”

ITEMS REQUIRED DURING DIFFERENT TRAININGS/WORKSHOP/SEMINARS AND OTHER OFFICIAL PROGRAMMES IN THE  
FINANCIAL YEAR 2018-2019

S. No.	Name of Meal	Item code	Menu
1.	Daily Breakfast for up to 20 persons	Item 1	(Poha-Jalebi) / (Bread+Jam+Butter+Egg(Boiled/Omlet)) / (Puri/Paratha+Sabji) / (Upma/Idli-Vada and Sambhar+ Chatni) + Corn- flakes with milk and Tea or coffee daily
2.	Daily Breakfast for more than 20 persons	Item 2	(Poha-Jalebi) / (Bread+Jam+Butter+Egg(Boiled/Omlet)) / (Puri/Paratha+Sabji) / (Upma/Idli-Vada and Sambhar+ Chatni) + Corn- flakes with milk and Tea or coffee daily
3.	Daily Lunch for up to 20 persons	Item 3	Dal + Dry Seasonal Vegetable + Seasonal Vegetable With Gravy + Rice/Vegetable Pulao + Poori (plain/mixed) and Roti (Tawa/ Tandoori)+Salad + Papad + Chatni/ Achar+BoondiRyata/Fruit Rayta/Plain curd+ Sweet (GulabJamun/ Barfi/ Bengali Sweet/Besan Sweet)/Ice cream
4.	Daily Lunch for more than 20 persons	Item 4	Dal + Dry Seasonal Vegetable + Seasonal Vegetable With Gravy + Rice/Vegetable Pulao + Poori (plain/mixed) and Roti (Tawa/ Tandoori)+Salad + Papad + Chatni/ Achar+BoondiRyata/Fruit Rayta/Plain curd+ Sweet (GulabJamun/ Barfi/ Bengali Sweet/Besan Sweet)/Ice cream
5.	Once in a week Lunch for up to 20 persons	Item 5	Dal + Dry Seasonal Vegetable + Paneer with Gravy + Rice/Vegetable Pulao + Poori (plain/mixed) and Roti (Tawa/ Tandoori) +Salad + Papad + Chatni/ Achar+BoondiRyata/Fruit Rayta/Plain curd+ Sweet (GulabJamun/ Barfi/ Bengali Sweet/Besan Sweet)/Ice cream One Chicken Preparation/One Mutton Preparation/One Fish Preparation (Once in a week for Non vegetarians) Either Kheer/Paisam/Samiyapaisam will also be prepared for Vegetarian participants
6.	Once in a week Lunch for more than 20 persons	Item 6	Dal + Dry Seasonal Vegetable + Paneer with Gravy + Rice/Vegetable Pulao + Poori (plain/mixed) and Roti (Tawa/ Tandoori) +Salad + Papad + Chatni/ Achar+BoondiRyata/Fruit Rayta/Plain curd+ Sweet (GulabJamun/ Barfi/ Bengali Sweet/Besan Sweet)/Ice cream One Chicken Preparation/One Mutton Preparation/One Fish Preparation (Once in a week for

			Non vegetarians) Either Kheer/Paisam/Samiyapaisam will also be prepared for Vegetarian participants
<b>7.</b>	<b>Special Lunch when officials of higher level participating in the programme</b>	Item 7	Soup-Tomato/Hot&Sour/Sweet corn/Monchow One vegetable Mushroom/Dry Paneer Snacks Veg. Chilly Paneer/PaneerTikka, Hare BhareKabab, Pkoda/Mungoda/Roasted nuts Snacks Non Veg. Chilly Chicken/Fish Finger Dal + Dry Seasonal Vegetable + Paneer with Gravy + Rice/Vegetable Pulao + Poori (plain/mixed) and Roti (Tawa/ Tandoori) +Salad + Papad + Chatni/ Achar+BoondiRyata/Fruit Rayta/Plain curd+ Sweet (GulabJamun/ Barfi/ Bengali Sweet/Besan Sweet)/Ice cream One Chicken Preparation/One Mutton Preparation/One Fish Preparation (Once in a week for Non vegetarians) Either Kheer/Paisam/Samiyapaisam will also be prepared for Vegetarian participants
<b>8.</b>	<b>Daily dinner for up to 20 persons</b>	Item 8	Dal + Dry Seasonal Vegetable + Seasonal Vegetable With Gravy + Rice/Vegetable Pulao + Poori (plain/mixed) and Roti (Tawa/ Tandoori) +Salad + Papad + Chatni/ Achar+BoondiRyata/Fruit Rayta/Plain curd+ Sweet (GulabJamun/ Barfi/ Bengali Sweet/Besan Sweet)/Ice cream
<b>9.</b>	<b>Daily dinner for more than 20 persons</b>	Item 9	Dal + Dry Seasonal Vegetable + Seasonal Vegetable With Gravy + Rice/Vegetable Pulao + Poori (plain/mixed) and Roti (Tawa/ Tandoori) +Salad + Papad + Chatni/ Achar+BoondiRyata/Fruit Rayta/Plain curd+ Sweet (GulabJamun/ Barfi/ Bengali Sweet/Besan Sweet)/Ice cream
<b>10.</b>	<b>Once in a week dinner for up to 20 persons</b>	Item 10	Dal + Dry Seasonal Vegetable + Paneer With Gravy + Rice/Vegetable Pulao + Poori (plain/mixed) and Roti (Tawa/ Tandoori) +Salad + Papad + Chatni/ Achar+BoondiRyata/Fruit Rayta/Plain curd+ Sweet (GulabJamun/ Barfi/ Bengali Sweet/Besan Sweet)/Ice cream One Chicken Preparation/One Mutton Preparation/One Fish Preparation (Once in a week for Non vegetarians) Either Kheer/Paisam/Samiyapaisam will also be prepared for Vegetarian participants
<b>11.</b>	<b>Once in a week dinner for more than 20 persons</b>	Item 11	Dal + Dry Seasonal Vegetable + Paneer With Gravy + Rice/Vegetable Pulao + Poori (plain/mixed) and Roti (Tawa/ Tandoori) +Salad + Papad + Chatni/ Achar+BoondiRyata/Fruit Rayta/Plain curd+ Sweet (GulabJamun/ Barfi/ Bengali Sweet/Besan Sweet)/Ice cream

			One Chicken Preparation/One Mutton Preparation/One Fish Preparation (Once in a week for Non vegetarians) Either Kheer/Paisam/Samiyapaisam will also be prepared for Vegetarian participants
<b>12.</b>	<b>Special dinner when officials of higher level participating in the programme</b>	Item 12	Soup-Tomato/Hot&Sour/Sweet corn/Monchow One vegetable Mushroom/Dry Paneer Snacks Veg. Chilly Paneer/PaneerTikka, Hare BhareKabab, Pkoda/Mungoda/Roasted nuts Snacks Non Veg. Chilly Chicken/Fish Finger  Dal + Dry Seasonal Vegetable + Paneer With Gravy + Rice/Vegetable Pulao + Poori (plain/mixed) and Roti (Tawa/ Tandoori) +Salad + Papad + Chatni/Achar+BoondiRyata/Fruit Rayta/Plain curd+ Sweet (GulabJamun/ Barfi/ Bengali Sweet/Besan Sweet)/Ice cream  One Chicken Preparation/One Mutton Preparation/One Fish Preparation (Once in a week for Non vegetarians) Either Kheer/Paisam/Samiyapaisam will also be prepared for Vegetarian participants
<b>13.</b>	<b>High tea regular</b>	Item 13	Potato Chips +Samosa/Alubanda/Kachaudi+Milk cake+ One Bengali Sweet+ Tea & Coffee
<b>14.</b>	<b>High tea special</b>	Item 14	Potato Chips +Samosa/Alubanda/Kachaudi, Milkcake+ Roasted Kaju/ Roasted Badam+ One Sugar free sweets/KajuKatli or equivalent+ One Bengali/Khoya/Mava Sweet+ Tea & Coffee
<b>15.</b>	<b>Session Tea</b>	Item 15	Tea/Coffee (100 ml)with two types of biscuit/snacks Water & milk should be in the ratio of 1:1. Tea/Coffee should be prepared from reputed brand.
<b>16.</b>	<b>Bed tea and Evening tea with biscuits</b>	Item 16	Tea/Coffee (100 ml)Water & milk should be in the ratio of 1:1. Tea/Coffee should be prepared from reputed brand.
<p><b>*Note:-1. Butter, Pickle, Sugar and Salt are complementary.</b></p> <p><b>2. Extra item like hot/cold milk/lassi, cold drink can also be provided to trainees on payment basis. Cost of items will be approved by Director TFRI Jabalpur or their authorised representative. Payment will be received by supplier from customer directly.</b></p> <p><b>3. Parties are hereby informed that as per condition 29 of Terms and conditions of tender document work order will be issued to that bidder whose rates are lowest for package required during any programme instead of lowest for single item</b></p> <p><b>4. Meals will be served through buffet.</b></p>			



APPENDIX “A-1”

**FORMAT FOR OFFERING RATES FOR DIFFERENT ITEMS REQUIRED DURING DIFFERENT TRAININGS/WORKSHOP/SEMINARS  
AND OTHER OFFICIAL PROGRAMMES IN THE FINANCIAL YEAR 2018-2019**

S. No.	Name of Meal	Item code	Unit rate including all taxes
1.	Daily Breakfast for up to 20 persons	Item 1	
2.	Daily Breakfast for more than 20 persons	Item 2	
3.	Daily Lunch for up to 20 persons	Item 3	
4.	Daily Lunch for more than 20 persons	Item 4	
5.	Once in a week Lunch for up to 20 persons	Item 5	
6.	Once in a week Lunch for more than 20 persons	Item 6	
7.	Special Lunch when officials of higher level participating in the programme	Item 7	
8.	Daily dinner for up to 20 persons	Item 8	
9.	Daily dinner for more than 20 persons	Item 9	
10.	Once in a week dinner for up to 20 persons	Item 10	
11.	Once in a week dinner for more than 20 persons	Item 11	
12.	Special dinner when officials of higher level participating in the programme	Item 12	
13.	High tea regular	Item 13	
14.	High tea special	Item 14	
15.	Session Tea	Item 15	
16.	Bed tea and Evening tea with biscuits	Item 16	
<p><b>*Note:-1. Butter, Pickle, Sugar and Salt are complementary</b>  <b>2. Extra item like hot/cold milk/lassi, cold drink can also be provided to trainees on payment basis. Cost will be approved by Director TFRI Jabalpur or their authorised representative. Payment will be received by supplier from customer directly.</b>  <b>3. Parties are hereby informed that as per condition 29 of Terms and conditions of tender document work order will be issued to that bidder whose rates are lowest for package required during any programme instead of lowest for single item</b>  <b>4. Meals will be served through buffet.</b></p>			

eProcurement System Government of India - Windows Internet Explorer  
 https://eprocure.gov.in/eprocure/app?component=view1&page=CorrPublishedList&service=direct&session=T&sp=SVgYve0HZ%2BiHs7qGK3H0C3A%3D%3D

**Government eProcurement System**  
 eProcurement System Government of India  
 Published Corrigendum Details  
 Date : 20-Sep-2018 12:47 PM

Print

Organisation Chain : Indian Council of Forestry Research and Education || Tropical Forest Research Institute-Jabalpur - ICFRE || Administration / Procurement - TFRI - ICFRE

Tender ID : 2018\_ICFRE\_378683\_1

Tender Ref No : 1277

Tender Title : catering services

Corrigendum Type : Date

**Corrigendum:1**

Corrigendum Title	Corrigendum Description	Published Date	Document Name	Doc Size(in KB)
EXTENSION OF DUE DATES	DATES FOR SUBMISSION OF TENDER ARE HEREBY EXTENDED AS PER THE ATTACHED DOCUMENT	20-Sep-2018 12:47 PM	20092018.pdf	397.0

**Critical Dates**

Publish Date	31-Aug-2018 05:00 PM	Bid Opening Date	08-Oct-2018 03:30 PM
Document Download/Sale Start Date	31-Aug-2018 05:05 PM	Document Download/Sale End Date	05-Oct-2018 03:00 PM
Clarification Start Date	31-Aug-2018 05:10 PM	Clarification End Date	27-Sep-2018 05:00 PM
Bid Submission Start Date	31-Aug-2018 05:20 PM	Bid Submission End Date	05-Oct-2018 03:00 PM
Pre Bid Meeting Date	28-Sep-2018 03:30 PM		

**Details Before Corrigendum**

**Critical Dates**

Publish Date	31-Aug-2018 05:00 PM	Bid Opening Date	24-Sep-2018 03:30 PM
Document Download/Sale Start Date	31-Aug-2018 05:05 PM	Document Download/Sale End Date	21-Sep-2018 03:00 PM
Clarification Start Date	31-Aug-2018 05:10 PM	Clarification End Date	05-Sep-2018 05:00 PM
Bid Submission Start Date	31-Aug-2018 05:20 PM	Bid Submission End Date	21-Sep-2018 03:00 PM
Pre Bid Meeting Date	05-Sep-2018 02:30 PM		

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**TROPICAL FOREST RESEARCH INSTITUTE**  
*(Indian Council of Forestry Research & Education)*  
 (An Autonomous Council under the Ministry of Environment Forests & Climate change, Govt. of India)  
**P.O. – R.F.R.C, Mandla Road, JABALPUR (M.P) – 482021**



F No 15-1(XXI)/GSDP/2018-19/E-PROCUREMENT/Tender-I/Pur/TFRI/JBP/

Dated: 15 /11 /2018

**CORRIGENDUM**

The Due Dates for TENDER: Empanelment of parties for Rate contract to provide Catering Services (for Breakfast/Lunch/Dinner/High Tea etc) during different trainings/workshop/seminars and other official programmes" in the Financial year 2018-2019 intermittently in its Campus/18-19/TFRI/JBP/01(Tender ref.no.1277) are hereby Extended due to some administrative reason for revising the Tender documents and BOQ as per the details given below:-

<b>SNo</b>	<b>Activity</b>	<b>Date</b>	<b>Time</b>
1.	Last date for receipt of bids	05/10/2018	15.00 hrs.
4.	Date of Opening of Technical bids at TFRI Jabalpur	08/10/2018	15.30 hrs.
5.	Date of Opening of Financial bids at TFRI Jabalpur	11/10/2018	15.30hrs.

Under Secretary TFRI, Jabalpur

Copy to :- 1.The Nodel Officer, e\_procurement for information and necessary action.  
2.Incharge IT Cell for information and necessary action.

APPENDIX “A”

**ITEMS REQUIRED DURING DIFFERENT TRAININGS/WORKSHOP/SEMINARS AND OTHER OFFICIAL PROGRAMMES IN THE FINANCIAL YEAR 2018-2019**

<b>S. No.</b>	<b>Name of Meal</b>	<b>Item code</b>	<b>Menu</b>
17.	<b>Daily Breakfast for up to 20 persons</b>	Item 1	(Poha-Jalebi) / (Bread+Jam+Butter+Egg(Boiled/Omlet)) / (Puri/Paratha+ Sambhar+ Chatni) + Corn- flakes with milk and Tea or coffee daily
18.	<b>Daily Breakfast for more than 20 persons</b>	Item 2	(Poha-Jalebi) / (Bread+Jam+Butter+Egg(Boiled/Omlet))/(Puri/Paratha+Sabji) Chatni) + Corn- flakes with milk and Tea or coffee daily
19.	<b>Daily Lunch for up to 20 persons</b>	Item 3	Dal + Dry Seasonal Vegetable + Seasonal Vegetable With Gravy/ Poori (plain/mixed) and Roti (Tawa/ Tandoori)+Salad + Achar+Boondi/Ryata/Fruit Rayta/Plain curd+ Sweet (Gulab Jamun/ Barfi/ Bengali Sweet/Besan Sweet/Besan Sweet)/Ice cream
20.	<b>Daily Lunch for more than 20 persons</b>	Item 4	Dal + Dry Seasonal Vegetable + Seasonal Vegetable With Gravy/ Poori (plain/mixed) and Roti (Tawa/ Tandoori)+Salad + Achar+Boondi/Ryata/Fruit Rayta/Plain curd+ Sweet (Gulab Jamun/ Barfi/ Bengali Sweet/Besan Sweet/Besan Sweet)/Ice cream
21.	<b>Once in a week Lunch for up to 20 persons</b>	Item 5	Dal + Dry Seasonal Vegetable + Paneer with Gravy + Rice/ (plain/mixed) and Roti (Tawa/ Tandoori) +Salad + Papad + Chatni/ Rayta/Plain curd+ Sweet (GulabJamun/ Barfi/ Bengali Sweet/Besan Sweet/Besan Sweet)/Ice cream One Chicken Preparation/One Mutton Preparation/One Fish Preparation (Non vegetarians) Either Kheer/Paisam/Samiyapaisam will also be prepared for Vegetarians
22.	<b>Once in a week Lunch for more than 20 persons</b>	Item 6	Dal + Dry Seasonal Vegetable + Paneer with Gravy + Rice/ (plain/mixed) and Roti (Tawa/ Tandoori) +Salad + Achar+Boondi/Ryata/Fruit Rayta/Plain curd+ Sweet (Gulab Jamun/ Barfi/ Bengali Sweet/Besan Sweet/Besan Sweet)/Ice cream One Chicken Preparation/One Mutton Preparation/One Fish Preparation (Non vegetarians) Either Kheer/Paisam/Samiyapaisam will also be prepared for Vegetarians
23.	<b>Special Lunch when officials of higher level participating in the programme</b>	Item 7	Soup-Tomato/Hot&Sour/Sweet corn/Monchow One vegetable Mushroom/Dry Paneer Snacks Veg. Chilly Paneer/PaneerTikka, Hare BhareKabab, Pkoda/Idli Snacks Non Veg. Chilly Chicken/Fish Finger Dal + Dry Seasonal Vegetable + Paneer with Gravy + Rice/ (plain/mixed) and Roti (Tawa/ Tandoori) +Salad + Papad + Chatni/ Rayta/Plain curd+ Sweet (GulabJamun/ Barfi/ Bengali Sweet/Besan Sweet/Besan Sweet)/Ice cream One Chicken Preparation/One Mutton Preparation/One Fish Preparation (Non vegetarians)

			Either Kheer/Paisam/Samiyapaisam will also be prepared for Vegetarians
24.	Daily dinner for up to 20 persons	Item 8	Dal + Dry Seasonal Vegetable + Seasonal Vegetable With Gravy + Rice (plain/mixed) and Roti (Tawa/ Tandoori) +Salad +Achar+Boondi/Ryata/Fruit Rayta/Plain curd+ Sweet (Gulab Sweet/Besan Sweet)/Ice cream
25.	Daily dinner for more than 20 persons	Item 9	Dal + Dry Seasonal Vegetable + Seasonal Vegetable With Gravy + Rice (plain/mixed) and Roti (Tawa/ Tandoori) +Salad +Achar+Boondi/Ryata/Fruit Rayta/Plain curd+ Sweet (Gulab Sweet/Besan Sweet)/Ice cream
26.	Once in a week dinner for up to 20 persons	Item 10	Dal + Dry Seasonal Vegetable + Paneer With Gravy + Rice (plain/mixed) and Roti (Tawa/ Tandoori) +Salad +Achar+Boondi/Ryata/Fruit Rayta/Plain curd+ Sweet (Gulab Sweet/Besan Sweet)/Ice cream One Chicken Preparation/One Mutton Preparation/One Fish Preparation (Non vegetarians) Either Kheer/Paisam/Samiyapaisam will also be prepared for Vegetarians
27.	Once in a week dinner for more than 20 persons	Item 11	Dal + Dry Seasonal Vegetable + Paneer With Gravy + Rice (plain/mixed) and Roti (Tawa/ Tandoori) +Salad +Achar+Boondi/Ryata/Fruit Rayta/Plain curd+ Sweet (Gulab Sweet/Besan Sweet)/Ice cream One Chicken Preparation/One Mutton Preparation/One Fish Preparation (Non vegetarians) Either Kheer/Paisam/Samiyapaisam will also be prepared for Vegetarians
28.	Special dinner when officials of higher level participating in the programme	Item 12	Soup-Tomato/Hot&Sour/Sweet corn/Monchow One vegetable Mushroom/Dry Paneer Snacks Veg. Chilly Paneer/Paneer Tikka, Hare Bhare Kabab, Pkoda/Idli Snacks Non Veg. Chilly Chicken/Fish Finger Dal + Dry Seasonal Vegetable + Paneer With Gravy + Rice (plain/mixed) and Roti (Tawa/ Tandoori) +Salad +Achar+Boondi/Ryata/Fruit Rayta/Plain curd+ Sweet (Gulab Sweet/Besan Sweet)/Ice cream One Chicken Preparation/One Mutton Preparation/One Fish Preparation (Non vegetarians) Either Kheer/Paisam/Samiyapaisam will also be prepared for Vegetarians
29.	High tea regular	Item 13	Potato Chips +Samosa/Alubanda/Kachaudi+Milk cake+ One Bengali Sweet
30.	High tea special	Item 14	Potato Chips +Samosa/Alubanda/Kachaudi, Milk cake+ Roasted Kaju/ Roasted sweets/Kaju Katli or equivalent+ One Bengali/Khoya/Mava Sweet+ Tea & Coffee
31.	Session Tea	Item 15	Tea/Coffee (100 ml) with two types of biscuit/snacks Water & milk Tea/Coffee should be prepared from reputed brand.
32.	Bed tea and Evening tea with biscuits	Item 16	Tea/Coffee (100 ml) Water & milk should be in the ratio of 1:1. Tea/Coffee should be prepared from reputed brand.
<b>*Note:-1. Butter, Pickle, Sugar and Salt are complementary.</b>			

2. Extra item like hot/cold milk/lassi, cold drink can also be provided to trainees on payment basis. Cost of items will be borne by Jabalpur or their authorised representative. Payment will be received by supplier from customer directly.
3. Parties are hereby informed that as per condition 29 of Terms and conditions of tender document to that bidder whose rates are lowest for package required during any programme instead of lowest.
4. Meals will be served through buffet.

## APPENDIX “A-1”

### FORMAT FOR OFFERING RATES FOR DIFFERENT ITEMS REQUIRED DURING DIFFERENT TRAININGS/WORKSHOP/SEMINARS AND OTHER OFFICIAL PROGRAMMES IN THE FINANCIAL YEAR 2018-2019

S. No.	Name of Meal	Item code
17.	Daily Breakfast for up to 20 persons	Item 1
18.	Daily Breakfast for more than 20 persons	Item 2
19.	Daily Lunch for up to 20 persons	Item 3
20.	Daily Lunch for more than 20 persons	Item 4
21.	Once in a week Lunch for up to 20 persons	Item 5
22.	Once in a week Lunch for more than 20 persons	Item 6
23.	Special Lunch when officials of higher level participating in the programme	Item 7
24.	Daily dinner for up to 20 persons	Item 8
25.	Daily dinner for more than 20 persons	Item 9
26.	Once in a week dinner for up to 20 persons	Item 10
27.	Once in a week dinner for more than 20 persons	Item 11
28.	Special dinner when officials of higher level participating in the programme	Item 12
29.	High tea regular	Item 13
30.	High tea special	Item 14

<b>31.</b>	<b>Session Tea</b>	Item 15
<b>32.</b>	<b>Bed tea and Evening tea with biscuits</b>	Item 16
<p><b>*Note:-1. Butter, Pickle, Sugar and Salt are complementary</b></p> <p><b>2. Extra item like hot/cold milk/lassi, cold drink can also be provided to trainees on payment basis. Cost will be ap Jabalpur or their authorised representative. Payment will be received by supplier from customer directly.</b></p> <p><b>3. Parties are hereby informed that as per condition 29 of Terms and conditions of tender docume issued to that bidder whose rates are lowest for package required during any programme instead item</b></p> <p><b>4. Meals will be served through buffet.</b></p>		

Minutes of the meeting of Technical Evaluation Committee for Empanelment of parties for Rate Contract to provide Catering Services (for Breakfast/Lunch/Dinner/High Tea etc) under head Green Skill Development Programmes Tender ID-2018-ICFRE-378683-1 through e-procurement system, held on 10/10/2018 at 03.00 P.M. at Confrence hall ground floor, TFRI, Jabalpur.

The open tender under tender ID2018\_ICFRE\_378683\_1 was floated on 11/10/2018 at 3.30 PM. In Central Public Procurement Portal. Against the tender enquiry Four bids have been received. The bids were opened/downloaded by following bid openers on 08/10/2018 at 3.30pm at TFRI, Jabalpur.

1. Dr.Sumit Chakrabarti , Nodel Officer/Bid Opener
2. Dr.Mamta Purohit, Procurement Officer/Bid Opener
3. Dr.Rajesh Kumar Mishra, Bid Opener

The Following technical evaluation committee members were present for technical evaluation of the opened 04 bids for Empanelment of parties for Rate Contract to provide Catering Services.

1. Dr. P.B.Meshram, Chairman, Technical Evaluation Committee.
2. Dr.Sumit Chakrabarti, Nodal Officer, e-Procurement/Member
3. Dr.Geeta Joshi, Head Forest Extension Div.
4. Dr.S.N.Mishra, Indenter
5. Dr.Mamta Purohit, Procurement Officer
6. Shri Vijay Kumar D.Kamble, D.D.O.

Four bids opened M/s.Shraddha Caterers and Tent House, Jabalpur,MP, M/s Upavan Restaurent, Dehradun, UK, M/s Maruti Caterers, Pune, MS and M/s Ashish Kumar Francis Service Provider, Jabalpur, MP.

The bidder M/s.Shraddha Caterers and Tent House, Jabalpur,MP M/s Upavan Restaurent, Dehradun, UK, M/s Maruti Caterers, Pune, MS and M/s Ashish Kumar Francis Service Provider, Jabalpur, MP. Obtained 90, 90, 90 and 90 marks respectively out of 100 marks. Hence, commetee recommends the opening the Financial bid of M/s.Shraddha Caterers and Tent House, Jabalpur, MP, M/s Upavan Restaurent, Dehradun, UK, M/s Maruti Caterers, Pune, MS and M/s Ashish Kumar Francis Service Provider, Jabalpur, MP.

Dr.Sumit Chakrabarti  
Nodel Officer

Dr.Geeta Joshi  
Head, Forest Extension

Dr.S.N.Mishra  
Indneter

Dr.Mamta Purohit  
Procurement Officer/Bid Opener

Vijay Kumar D.Kamble  
D.D.O.

Dr.P.B.Meshram  
Chairman

rkd/324/mint.2018-19