



Indian Council of Forestry Research and Education
(An Autonomous body of the Ministry of Environment, Forest and Climate Change, Government of India)

P.O. New Forest, Dehradun – 248 006 (Uttarakhand), INDIA

No. 8/2018/ESIP/BCC/ICFRE

Dated: 26/04/2023

Request for Quotation for Procurement of Open Top Drums for scaling up of SLEM best practice related to biopesticides & biofertilizers application for productivity enhancement in the ESIP areas of Narharpur Forest Range, Kanker Forest Division, Chhattisgarh

Name of Project: Ecosystem Services Improvement Project

Procurement Reference No.: IN-ICFRE-358383-GO-RFQ

1. The Government of India has received grant from the World Bank towards the cost of Ecosystem Services Improvement Project (ESIP). Indian Council of Forestry Research and Education (ICFRE) is one of the Project Implementing Agencies and implementing one of the components of ESIP *i.e.* Scaling up of Sustainable Land and Ecosystem Management in Selected Landscapes, and intends to apply the part of proceeds of this grant to eligible payments under the contract for which this Request for Quotations is issued. The procurement process will be conducted in accordance with the shopping procurement method contained in the World Bank Guidelines: Procurement of Goods, Works and Non-consulting Services under IBRD Loans and IDA Credits and Grants by World Bank Borrowers, dated January 2011, revised in July 2014.

ICFRE now invites your quotation for the supply of Procurement of Open Top Drums for scaling up of SLEM best practice related to biopesticides & biofertilizers application for productivity enhancement in the ESIP areas of Narharpur Forest Range, Kanker Forest Division, Chhattisgarh as per following details:

Capacity	Nominal capacity: 200 Ltr. (Minimum brimful capacity: 210 Ltr)
Material	HM-HDPE - High Molecular Weight High Density Polyethylene (Body) & PP (Lid)
Hoop/Lock Ring	Galvanized Iron
Color	Blue (Body) & Black (Lid)
Purpose	Storage of Biopesticides & Bio-fertilizers
Drum Height	875 mm - 975 mm (range)
Body Diameter	565 mm - 585 mm (range)
Tare Weight (minimum)	9.5 Kg
Shape	Round
Drum performance	Withstands the drop test, leakage test and stack test as per Standard(s) of BIS
BIS	IS 2798:1998/ IS:15749: 2007
Drum shall have robust structure, perfect finish, dimensional accuracy, corrosion resistance, non-toxic and environment friendly.	
Marking: Screen printing on the smooth-finish surface of the drum as given below: पारितंत्र सेवाएं सुधार परियोजना भारतीय वानिकी अनुसंधान एवं शिक्षा परिषद्, देहरादून	

Warranty (minimum)	3 years
<p>Preference to make in India products: Preference shall be given as per Government of India's order regarding provisions of Public Procurement (Preference to make in India). The minimum local content, the margin of purchase preference and the procedure for preference to Make in India shall be as per the Department of Promotion of Industry and Internal Trade, the Ministry of Commerce and Industry, Government of India, order 2017 as amended on 16th September 2020, vide order No. P-54021/2/2017-PP (BE-II).</p> <p>The 'Class-I local supplier' / 'Class-II local supplier' at the time of tender, bidding or solicitation shall be required to indicate percentage of local content and provide self-certification that the item offered meets the local content requirement for 'Class-I local supplier' / 'Class-II local supplier', as the case may be. They shall also give details of the location(s) at which the local value addition is made.</p> <p>False declarations will be in breach of the Code of Integrity under rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per rule 151(iii) of the General Financial Rules along with such other actions as may be permissible under law.</p> <p>A supplier who has been debarred by any procuring entity for violation of this Order shall not be eligible for preference under this tender for procurement by any other procuring entity for the duration of the debarment. The debarment for such other procuring entities shall take effect prospectively from the date on which it comes to the notice of other procurement entities.</p>	

2. You are invited to submit your price quotation for the supply of Open Top Drums for upscaling of SLEM best practice related to biopesticides & biofertilizers application for productivity enhancement in the ESIP areas of Narharpur Forest Range, Kanker Forest Division, Chhattisgarh as per specifications mentioned in Para 2 as per the format given in Annexure - I.
3. Quoted price will be evaluated and contract will be awarded to the responsive bidder offering the lowest evaluated rate.
4. Quotation(s) must be marked "Quotation for Supply of Open Top Drums for upscaling of SLEM best practice related to biopesticides & biofertilizers application for productivity enhancement in the ESIP areas of Narharpur Forest Range, Kanker Forest Division, Chhattisgarh" and addressed to the:

Project Director,
Ecosystem Services Improvement Project
Room No: 143
Indian Council for Forestry Research and Education
P. O. New Forest, Dehradun, Uttarakhand-248006 (INDIA)
5. Quotation should be accompanied by adequate technical documentation and catalogue(s) and other printed material or pertinent information, including names and addresses of supplier.
6. The deadline for receipt of quotation at the address indicated above is **11 May 2023 by 1530 hrs.**
7. **Eligibility to Quote:** Firms duly registered with tax authorities may be eligible to participate only if they also:
 - a) Submit proof of registration with the Income Tax Department and Sales Tax Department/GST with the quotation. (Failure to enclose these documents would result in rejection of quotation).
 - b) Submit only one quotation, either individually, or as a partner in a joint venture. All quotations submitted in violation of this rule shall be rejected. Partners in a joint venture shall be jointly and severally liable for the execution of the contract.
8. **Qualification of the Firm:** Firm shall meet the following minimum qualifying criteria:
 - a) As Supplier/distributor must have at least three years of experience in supplying/ distributing and sale of Open Top Drums as per the specifications mentioned in Para 2. **Proof of same shall be provided with quotation.**
 - b) Turnover of the firm should be at least Rs. 5,00,000/- during last 3 Financial years

9. **Documents Comprising the Quotation:** The quotation submitted by the Firm shall comprises of the following documents:
- Quotation on the letter head of Firm (As per sample format attached 'Annexure-I')
 - Qualification and Experience Certificates and other relevant documents
 - Documentary proof previous 3-year turnover of more than Rs.5,00,000/-
 - Copies of registration and taxation documents
 - Valid BIS certificates
 - Authorization/dealership certificate and Firm Profile
 - Sample of Open Top Drum
 - Copy of brochures, leaflets etc.
10. Quotation shall be submitted as per the instructions contained in the Annexure - II of this document.
11. The prices should be quoted in Indian Rupees and should be inclusive of all taxes (GST). No price increase will be allowed after the submission of Quotations.
12. Validity of the Offer: Quotation shall be valid for a period of 90 days from the date for receipt of quotation(s) indicated in Paragraph 6 above.
13. **Evaluation of Quotations:** The procurement committee ESIP-PIU, ICFRE will evaluate and compare the quotations determined to be substantially responsive i.e. which conform to the terms and conditions, and specifications given in the RFQ. The firm has to produce a sample of the Open Top Drum, to be vetted by the technical committee of the ESIP, ICFRE. The delivery has to be made as per the vetted Open Top Drum only and any deviation will be treated as breach of contract and liable for scrapping of order.
- 14. Failure to enclose the necessary documents would result in rejection of quotation.**
15. Award of Contract: The contract for the Open Top Drum will be awarded to the firm whose quotation has been determined to be substantially responsive and who has offered the lowest price as per the specifications in the RFQ.
16. Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the procurement process and reject all quotations at any time prior to the award of contract.
17. The Firm whose quotation is accepted will be notified for the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
18. Security Money @ 3% of offered value shall be deposited by the supplier with the agreement.
19. The Security Money will be released on satisfactory completion of supply of Open Top Drums.
20. All prices should be quoted F.O.R. destination inclusive of all taxes and contingent costs including, customs packing and forwarding, transportation, handling and insurance etc.
21. Standards: The Open Top Drum supplied under the contract shall conform to the standard prescribed/ specification mentioned there, against the goods in the financial bid.
22. Penalty: Supply of non-original/similar looking Open Top Drums in damaged conditions shall not be accepted. Penalty up to 25% of the value of the supply order may be imposed if Open Top Drums are not provided in specified quality specification and condition. In addition, the contract will be cancelled and contractor may be blacklisted. Penalty upto 25% will be imposed if the firm fails to supply Open Top Drums as per the delivery schedule. However, after more than 15 days delay in delivery, the order shall be cancelled. However, no penalty will be imposed if the delay in supply occurs on account of intimation by ICFRE for any administrative or logistics contingency.
23. Consignee: The selected firm has to supply the Open Top Drums as per the following consignee details:

Narharpur Forest Range, Kanker Forest Division, Chhattisgarh:

S. No.	Village Name	No. of Open Top Drums
1	Butbani	54
2	Masulpani	48

3	Dudumbahara	45
4	Dabena	117
5	Jamgaon	243
6	Deogaon	162
7	Jhaliamari	63
8	Bhiraud	90
9	Mandradarha	108
10	Dabbipani	84
11	Surahi	204
12	Dhourabhat	78
13	Rajpur	48
14	Bhansuli	90
15	Charbhata	69
16	Barethinbahra	48
Total		1551

Village wise list of beneficiaries will be provided to the firm along with Purchase Order.

24. ICFRE shall have the right to purchase the material in full or part thereof, at the risk and cost of the firm, in case firm fails to supply the allocated or indented quantity within the specified time and as per the specifications.
25. ICFRE shall not be responsible for fluctuation of the market rate of the ordered Open Top Drums. The firm shall be required to supply the Open Top Drums at agreed rate only. The agreement may be terminated at any time due to non-performance of any of the terms and conditions of the agreement to the satisfaction of the Corporation.
26. Notification of Dispatch: In regard to each and every consignment, notification shall be made to the ICFRE immediately on dispatch indicating full details of quantity of Open Top Drums so that the ICFRE is able to plan for timely distribution of Open Top Drums to the beneficiaries of the project.
27. ICFRE shall have the sole and unfettered discretion to decrease/increase the number of Open Top Drums to be purchased from the firm within the validity of the contract.
28. Delivery period: within 30 days from the date of issue of Purchase Order.
29. Payment shall be made after successful delivery of the Open Top Drums as per specification.
30. Firm must have valid GST registration certificate and PAN.
31. Firm must present 3-year Turnover document for more than Rs. 5,00,000/-.
32. Firm has to present a declaration document of not having blacklisted in any government department/organization.
33. Sample of one Open Top Drum shall be submitted along with the RFQ document.
34. The RFQ will be evaluated by the procurement committee of ESIP, ICFRE and the findings of the committee will be final and binding. The same cannot be challenged at any forum thereafter. Intending bidder will have to submit an undertaking in this regard.
35. Quality of the Open Top Drum shall be the sole responsibility of the supplying parties. Any dispute, arising in the field shall be verified by the technical committee of ESIP, ICFRE.
36. The cost of verification at all levels and cost towards any testing, if required shall be borne by the firm.
37. Any representation/complaints pertaining to this RFQ shall be addressed to the Grievance Redressal Committee, ESIP-PIU, ICFRE, at projectdirectoresip@gmail.com.
38. The Project Director, ESIP, ICFRE reserves the right to cancel the contract on ground of unsatisfactory or delayed supply and failure to fulfill terms and conditions of the agreement.

Yours faithfully,

Project Director
ESIP, ICFRE

Format of Quotation
(on Firm Letter Head)

Date:

To

The Project Director,
Ecosystem Services Improvement Project
Room No: 143
Indian Council for Forestry Research and Education
P. O. New Forest, Dehradun, Uttarakhand-248006 (INDIA)

Sub.: Quotation for supply of Open Top Drums for scaling up of SLEM best practice related to biopesticides & biofertilizers application for productivity enhancement in the ESIP areas of Narharpur Forest Range, Kanker Forest Division, Chhattisgarh

Madam/ Sir,

We offer to execute the supply of Procurement of Open Top Drums for upscaling of SLEM best practice related to biopesticides & biofertilizers application for productivity enhancement in the ESIP areas of Narharpur Forest Range, Kanker Forest Division, Chhattisgarh in accordance with the conditions of contract, as per following quoted price:

Capacity	Nominal capacity: 200 Ltr. (Minimum brimful capacity: 210 Ltr)
Material	HM-HDPE - High Molecular Weight High Density Polyethylene (Body) & PP (Lid)
Hoop/Lock Ring	Galvanized Iron
Color	Blue (Body) & Black (Lid)
Purpose	Storage of Biopesticides & Bio-fertilizers
Drum Height	875 mm - 975 mm (range)
Body Diameter	565 mm - 585 mm (range)
Tare Weight (minimum)	9.5 Kg
Shape	Round
Drum performance	Withstands the drop test, leakage test and stack test as per Standard(s) of BIS
BIS	IS 2798:1998/ IS:15749: 2007.
Drum should have robust structure, perfect finish, dimensional accuracy, corrosion resistance, non-toxic and environment friendly.	
Marking: Screen printing on the smooth-finish surface of the drum as given below: <div style="text-align: center;"> पासितंत्र सेवाएं सुधार परियोजना भारतीय वानिकी अनुसंधान एवं शिक्षा परिषद्, देहरादून </div>	
Warranty (minimum)	3 years

Preference to make in India products: Preference shall be given as per Government of India's order regarding provisions of Public Procurement (Preference to make in India). The minimum local content, the margin of purchase preference and the procedure for preference to Make in India shall be as per the Department of Promotion of Industry and Internal Trade, the Ministry of Commerce and Industry, Government of India, order 2017 as amended on 16th September 2020, vide order No. P-54021/2/2017-PP (BE-II). The 'Class-I local supplier' / 'Class-II local supplier' at the time of tender, bidding or solicitation shall be required to indicate percentage of local content and provide self-certification that the item offered meets the local content requirement for 'Class-I local supplier' / 'Class-II local supplier', as the case may be. They shall also give details of the location(s) at which the local value addition is made. False declarations will be in breach of the Code of Integrity under rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per rule 151(iii) of the General Financial Rules along with such other actions as may be permissible under law. A supplier who has been debarred by any procuring entity for violation of this Order shall not be eligible for preference under this tender for procurement by any other procuring entity for the duration of the debarment. The debarment for such other procuring entities shall take effect prospectively from the date on which it comes to the notice of other procurement entities.

We agree to supply the above Open Top Drums in accordance with the technical specifications for a total contract price of Rs.(Rupees.....only) as per the terms and conditions specified in the invitation for quotation.

We hereby certify that we have taken steps to ensure that no person acting for us on our behalf will engage in bribery.

Authorized Signature:

Name and Title of Signatory:

Instructions for Preparing Quotations

1. Scope of Procurement: Invites price quotations for procurement of Open Top Drums for upscaling of SLEM best practice related to biopesticides & biofertilizers application for productivity enhancement in the ESIP areas of Narharpur Forest Range, Kanker Forest Division, Chhattisgarh as described in the Para 2. The successful Firm(s) will be expected to complete the delivery within due time.
2. Eligibility to Quote: Firms duly registered with tax authorities and shall be eligible to participate only if they also:
 - a. Submit proof of registration with the Income Tax Department and Sales Tax Department/GST with the quotation. (Failure to enclose these documents would result in rejection of quotation).
 - b. Submit only one quotation, either individually, or as a partner in a joint venture. All quotations submitted in violation of this rule shall be rejected. Partners in a joint venture shall be jointly and severally liable for the execution of the contract.
3. Qualification of the Firm: To qualify for award of the Contract, a Firm shall meet the following minimum qualifying criteria:
 - a. As Supplier/distributor must have at least three years of experience in supplying/distributing and sale of 'of Open Top Drums for upscaling of SLEM best practice related to biopesticides & biofertilizers application for productivity enhancement in the ESIP areas of Narharpur Forest Range, Kanker Forest Division, Chhattisgarh mentioned in Para 2. Proof of same may be provided
 - b. Turnover of the firm should be at least Rs. 5,00,000/- during last 3 Financial years
4. Documents Comprising the Quotation: The proposal submitted by the Firm must comprise the following documents:
 - a. Quotation on the letter head of Firm (As per sample format attached 'Annexure-I')
 - b. Qualification and Experience Certificate and other relevant documents
 - c. Documentary proof previous 3-year turnover more than Rs.5,00,000/-
 - d. Copies of registration/taxation documents
 - e. Authorization/dealership/ Firm Profile
 - f. Valid BIS Certificates
 - g. Copy of brochures, leaflets etc.
 - h. Sample of Open Top Drum.
5. Currency of Quotations:
 - a. Rate inclusive of GST shall be quoted in Indian Rupees.
 - b. The rates and prices quoted by the Firm shall be fixed for the duration of the Contract and shall not be subject to any adjustment on any account.
6. Quotations should be valid for 90 days.
7. Each firm shall submit only one quotation.
8. The Project Director reserves the right to increase or decrease quantities of Open Top Drums.
9. Decision of Director General, ICFRE will be final for dispute (if any).