



Indian Council of Forestry Research and Education

(An Autonomous body of the Ministry of Environment, Forest and Climate Change, Government of India)

P.O. New Forest, Dehradun – 248 006 (Uttarakhand), INDIA

No. 14/2018/ESIP/BCC/ICFRE/

Dated: 12/09/2022

Request for Quotations for purchase of Training Bags

1. The Government of India has received grant from the World Bank toward the cost of the Ecosystem Services Improvement Project (ESIP). Indian Council of Forestry Research and Education (ICFRE) is one of the Project Implementing Agencies and implementing one of the components of ESIP *i.e.* Scaling up Sustainable Land and Ecosystem Management in Selected Landscapes, and intends to apply the part of proceeds of this grant to eligible payments under the contract for which this Request for Quotations is issued. The procurement process will be conducted in accordance with the shopping procurement method contained in the World Bank Guidelines: Procurement of Goods, Works and Non-consulting Services under IBRD Loans and IDA Credits and Grants by World Bank Borrowers, dated January 2011, revised in July 2014.

2. ICFRE now invites request for quotation for supply of training bags as per following details:

Name of the goods	Specifications	Quantity
Training Bags	Type: Backpack of reputed brand, Colour: Blue, Material: Polyester, Waterproof, No. of Compartments: 3, No. of Pockets: 3, Capacity: 30-35 L, Dimensions: W=11 inch x H=12 inch	92

3. You are invited to submit your price quotation for the supply of above mentioned training bags for Project Implementing Unit, Ecosystem Services Improvement Project as per specifications mentioned in Para 2 as per the format given in Annexure - I.

4. Quoted price will be evaluated and contract will be awarded to the responsive bidder offering the lowest evaluated rate.

5. Quotation(s) must be marked "Request for quotation for Supply of training bags" and addressed to the:

Project Director
Ecosystem Services Improvement Project
Room No: 143
Indian Council for Forestry Research and Education
P. O. New Forest, Dehradun, Uttarakhand-248006 (INDIA)

6. Quotation should be accompanied by sample(s) of the training kit as per specifications.

7. The deadline for receipt of quotation at the address indicated above is 15 September 2022 by 13:00 hrs.

8. Quotation should be submitted as per the instruction contained in the Annexure – II of this document.

9. The prices should be quoted in Indian Rupees and should be inclusive of all taxes (GST). No price increase will be allowed after the submission of Quotations.

10. Validity of the Offer: Request for quotation shall be valid for a period of 90 days from the date for receipt of quotation(s) indicated in Paragraph 7 above.

11. Evaluation of Quotations: The procurement committee ESIP-PIU, ICFRE will evaluate and compare the quotations determined to be substantially responsive *i.e.* which are properly signed; and conform to the terms and conditions, and specifications of the RFQ.

12. Award of contract: The contract will be awarded (above item) to the Firm whose quotation has been determined to be substantially responsive and who has offered the lowest price.
13. Notwithstanding the above, the ICFRE reserves the right to accept or reject any quotations and to cancel the procurement process and reject all quotations at any time prior to the award of contract.
14. The Firm whose quotation is accepted will be notified for the award of contract by the ICFRE prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
15. Delivery of the training bags shall be made at Ecosystem Services Improvement Project – Project Implementation Unit at ICFRE, Dehradun before 19 September 2022.
16. Payment shall be made after successful delivery of the goods.

Yours faithfully,



Project Manager
ESIP, ICFRE

Format of Quotation
(on Firm Letter Head)

Date:

To

Project Director,
Ecosystem Services Improvement Project
Room No: 143
Indian Council for Forestry Research and Education
P. O. New Forest, Dehradun, Uttarakhand-248006 (INDIA)

Sub.: Request for quotation for supply of training bags for ESIP Project Implementation Unit

Madam/ Sir,

We offer to execute the supply of training bags for ESIP Project Implementation Unit in accordance with the conditions of contract, as per following quoted price:

Name of the goods	Specifications	Quantity	Price Quoted (INR)		
			Unit Price	GST	Total
Training Bags	Type: Backpack of reputed brand, Colour: Blue, Material: Polyester, Waterproof, No. of Compartments: 3, No. of Pockets: 3, Capacity: 30-35 L, Dimensions: W=11 inch x H=12 inch	92			

We agree to supply the above item(s) in accordance with the technical specifications for a total contract price of Rs.
(Rupeesonly) as per the detailed description specified in the request for quotation.

We hereby certify that we have taken steps to ensure that no person acting for us on our behalf will engage in bribery.

Authorized Signature:
Name and Title of Signatory:

Instructions for Preparing Quotations

1. **Scope of Procurement:** Invites price quotations for procurement of the training bags as described in the Para 2 of the RFQ. The successful Firm will be expected to complete the delivery in all aspects within due time.
2. **Eligibility to Quote:** Firms duly registered with tax authorities may be eligible to participate. only if they also:
3. **Qualification of the Firm:** As manufacturer/supplier/distributor/authorize representative must have at least three years of experience in manufacturing/supplying/distributing and sale of the training bags mentioned in Para 2 of RFQ. Proof of same may be provided with RFQ.
4. Each firm shall submit only one quotation.
5. The Project Director reserves the right to increase or decrease quantities of the items.
6. Decision of Director General, ICFRE will be final in case of dispute (if any).