



INDIAN COUNCIL OF FORESTRY RESEARCH AND EDUCATION
(An Autonomous body of the Ministry of Environment, Forest and Climate Change, Government of India)
P.O. New Forest, Dehradun – 248 006 (Uttarakhand), INDIA

No.26/2018/ESIP/BCC/ICFRE

Dated: 22/06/2020

Request for Quotations

Supply of Rangeeni Strain of Brood Lac including transportation to the fields

Name of Project: Ecosystem Services Improvement Project

Procurement Reference No.: IN-ICFRE-180819-GO-RFQ

1. The Government of India has received grant from the World Bank towards the cost of the Ecosystem Services Improvement Project (ESIP). Indian Council of Forestry Research and Education (ICFRE) is one of the Project Implementing Agencies and intends to apply the part of proceeds of this grant to eligible payments under the contract for which this Request for Quotations is issued. The procurement process will be conducted in accordance with the Request for quotations (RFQ) procurement method contained in the World Bank Guidelines: Procurement of Goods, Works and Non-consulting Services under IBRD Loans and IDA Credits and Grants by World Bank Borrowers, dated January 2011, revised in July 2014.
2. ICFRE now invites Request for Quotation for Supply of Rangeeni Strain of Brood Lac including transportation to the ESIP project areas/villages of Marwahi Forest Range, Chhattisgarh as per following specifications:

Name of the Item	Specifications	Quantity
Supply of Brood Lac (Rangeeni Strain for Katki Crop)	Brood Lac (Rangeeni Strain for Katki Crop) of best quality including transportation to the fields (Madai, Bansital, Amaratikra, Kolbira, Bagharra, Danikundi, Matiyadand, Silpahri, Nakka, Pathrra, Runga villages) under Marwahi Forest Range of Chhattisgarh	3700 kg

3. The Request for Quotation (RFQ) for the Supply of Rangeeni Strain of Brood Lac including transportation to the ESIP project areas/villages of Marwahi Forest Range, Chhattisgarh as per specifications mentioned in Para 2 shall be submitted in the format given in Annexure - I.
4. Quoted price will be evaluated and contract will be awarded to the responsive bidder offering the lowest evaluated rate.
5. RFQ must be submitted in a sealed envelope and marked as “Request for Quotation for Supply of Brood Lac” and addressed to the:
The Project Director
Ecosystem Services Improvement Project
Room No: 143
Indian Council for Forestry Research and Education
P. O. New Forest, Dehradun, Utrakhand-248006 (INDIA)

RFQ can also be submitted to the Project Director, ESIP, ICFRE through email at projectdirectoresip@gmail.com

6. RFQ should be accompanied by adequate technical documentation and catalogue(s) and other printed material or pertinent information for the item quoted, including names and addresses of firms providing the above mentioned facilities.
7. The deadline for receipt of RFQ at the address indicated above is 25 June 2020 by 1730 hrs.
8. RFQ should be submitted as per the instructions contained in the Annexure - II of this document.
9. The prices should be quoted in Indian Rupees and should be inclusive of all taxes (GST). No price increase will be allowed after the submission of RFQ.
10. Validity of the Offer: RFQ shall be valid for a period of 90 days from the date for receipt of quotation(s) indicated in Paragraph 7 above.
11. Evaluation of RFQ: The Purchaser will evaluate and compare the RFQs determined to be substantially responsive i.e. which are properly signed; and confirm to the terms and conditions, and specifications.
12. Award of contract: The Purchaser will award the contract to the Firm(s) whose RFQ has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
13. Notwithstanding the above, the Purchaser reserves the right to accept or reject any RFQ and to cancel the procurement process and reject all quotations at any time prior to the award of contract.
14. The Firm(s) whose RFQ is accepted will be notified for the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
15. Payment shall be made after successful delivery of the above mentioned items.

Project Director
ESIP, ICFRE

Format for Submission of Request for Quotation
(on Firm Letter Head)

Date:

To

The Project Director
Ecosystem Services Improvement Project
Room No: 143
Indian Council for Forestry Research and Education
P. O. New Forest
Dehradun, Uttarakhand-248006 (INDIA)

Sub.: Submission of Request for Quotation for Supply of Rangeeni Strain of Brood Lac including transportation to the fields

Madam/ Sir,

We offer to execute the supply of Rangeeni Strain of Brood Lac including transportation to the fields for ESIP Project Implementation Unit, ICFRE in accordance with the conditions of contract, as per following quoted price:

Name of the items	Specifications	Quantity	Price Quoted (in Rs.)		
			Unit Price	GST	Total
Supply of Brood Lac (Rangeeni Strain for Katki Crop)	Brood Lac (Rangeeni Strain for Katki Crop) of best quality including transportation to the fields (Madai, Bansital, Amaratikra, Kolbira, Bagharra, Danikundi, Matiyadand, Silpahri, Nakka, Pathrra, Runga villages) under Marwahi Forest Range of Chhattisgarh	3700 kg			

We agree to supply of Rangeeni Strain of Brood Lac including transportation to the fields in accordance with the technical specifications for a total contract price of Rs. (Rupeesonly) as per the terms and conditions specified in the invitation for request for quotation.

We hereby certify that we have taken steps to ensure that no person acting for us on our behalf will engage in bribery.

Authorized Signature:

Name and Title of Signatory:

Seal:

A. Criteria & Conditions for Supply of the Best Quality Brood Lac

1. Rate: Supplier will have to quote a common rate for per quintal including transportation, carrying, packing, selection, loading, unloading etc. for supply of the best quality Ranginee Brood Lac to the consignee of different villages of Marwahi Forest Range (Chhattisgarh).
2. The supply of Brood Lac seeds should be as per standard laid down by the Indian Institute of Natural Resins & Gums (IINRG), Ranchi. Brood Lac not meeting standard will be rejected without any liabilities on the part of the undersigned and a proportionate deduction will be made if found wanting in the length/weight ratio provided other standards are made. Supply of brood lac to be completed within the schedule date as shown in the supply order.
3. If the supplier fails to complete the supply of brood lac in schedule time, agreement will be disqualified for the supply and earnest money so deposited earlier will be forfeited to the Government.
4. Approved supplier will have to supply Ranginee Brood Lac to the places as would be mentioned in purchase order.
5. The supply of Ranginee Brood Lac should be made within 48 hrs. from the date of emergence of Larvae.
6. Supply of Brood Lac will have to made in packing of new bamboo basket over with gunny bag and each basket must have contain 20 Kgs of healthy Brood Lac covered with gunny bag lid on the top.
7. The Project Director, ESIP, ICFRE does not guarantee of taking up of any brood lac and no compensation will be payable to the supplier in question, if not taken up due to any reason whatsoever.
8. The Project Director, ESIP, ICFRE reserves the right to increase or decreases the quantity of any items to the extent 25% and to add new item or withdraw any items at his discretion at any stage before supplying.
9. Royalty for any materials if obtained from forest area will have to be paid by the Supplier and as such it should be included in the rates quoted. As the carrying cost is included in the rates, so no any further amount to be allowed for supply.
10. Security Money @ 10% of offered value shall be deposited by the supplier with the agreement
11. The Security Money will be released on satisfactory completion of supply of the materials.
12. The Project Director, ESIP, ICFRE reserves the right to cancel the contract on ground of unsatisfactory or delayed supply and failure to fulfill terms and conditions of the agreement.

B. Instructions for Preparing Quotations

1. Scope of Procurement: Invites request for quotations for Supply of Rangeeni Strain of Brood Lac including transportation to the fields in accordance with the technical specifications as described in the Para 2. The successful Firm will be expected to complete the delivery after printing of reports in all aspects within due time.

2. Eligibility to Quote: Firms duly registered with tax authorities may be eligible to participate only if they also:
 - a. Submit proof of registration with the Income Tax Department and Sales Tax Department/GST with the quotation. (Failure to enclose these documents would result in rejection of quotation).
 - b. Submit only one quotation, either individually, or as a partner in a joint venture. All quotations submitted in violation of this rule shall be rejected. Partners in a joint venture shall be jointly and severally liable for the execution of the contract.
3. Qualification of the Firm: To qualify for award of the Contract, a Firm shall meet the following minimum qualifying criteria:
 - a. As firm must have at least five years of experience in supply of brood lac insects mentioned in Para 2. Proof of same must be provided with the quotation.
4. Documents Comprising the Quotation: The proposal submitted by the Firm must be comprise the following documents:
 - a. Quotation on the letter head of Firm (As per sample format attached 'Annexure-I')
 - b. Qualification and Experience Information and other relevant documents
 - c. Copies of registration/taxation documents
 - d. Firm Profile
 - e. Unit Price of the printing of multicolor page
5. Currency of Quotations:
 - a) Rate inclusive of GST shall be quoted.
 - b) The rates and prices quoted by the Firm shall be fixed for the duration of the Contract and shall not be subject to any adjustment on any account.
6. Quotations should be valid for 90 days.
7. Each firm shall submit only one quotation.
8. The Project Director, ESIP reserves the right to increase or decrease quantities of the item.
9. Decision of Director General, ICFRE will be final for dispute (if any).