



उष्ण कटिबंधीय वन अनुसंधान संस्थान  
(भारतीय वानिकी अनुसंधान एवं शिक्षा परिषद)  
(पर्यावरण, वन एवं जलवायु परिवर्तन मंत्रालय, भारत सरकार की एक स्वायत्त परिषद)  
डाकघर – आर०एफ०आर०सी०, मण्डला रोड, जबलपुर – 482 021



**TROPICAL FOREST RESEARCH INSTITUTE**  
(Indian Council of Forestry Research & Education)  
(An Autonomous Council under the Ministry of Environment,  
Forests & Climate Change Govt. of India)  
P.O. – R.F.R.C, Mandla Road, JABALPUR – 482 021 (M.P)

No. 15-1(27)/e-procurement/2019-20 /pur/TFRI/JBP

dt. /02/2020

**NOTICE INVITING TENDER FOR : SUPPLY OF FURNITURE FOR  
LABORATORY  
No. 19-20/TFRI/JBP/01**

Tropical Forest Research Institute, Jabalpur invites online tenders for the supply of **Furniture for Laboratory** from eligible bidders. Details may be obtained online at CPPP web site <http://eprocure.gov.in/eprocure/app/> and <http://tfri.icfre.org>. Last date for submission of bids is **09/03/2020**. Bids shall be submitted online only at CPPP web site. Manual bids will not be accepted.

Under Secretary, TFRI, Jabalpur

## Chapter-1

### NOTICE INVITING TENDER FOR: SUPPLY OF FURNITURE FOR LABORATORY

No. /2019-20/TFRI/JBP/01

Tropical Forest Research Institute, Jabalpur invites online bids (Technical & Financial) from eligible bidders which will be valid for a minimum period of 90 days from the date of opening (i.e 09/03/2020) for supply of Furniture for Laboratory. Tender documents may be downloaded from TFRI web site <http://tfri.icfre.gov.in/>. (for reference only) and CPPP site <http://eprocure.gov.in/eprocure/app/> as per the schedule as given in CRITICAL DATE SHEET as under:

SNO	Activity	Date	Time
1.	Date of Publishing	17/02/2020	--
2.	Last date for receipt of bids	09/03/2020	15.00 hrs.
3.	Date of Opening of Technical bids at TFRI Jabalpur	13/03/2020	15.30 hrs.
4.	Date of Opening of Financial bids at TFRI Jabalpur	Will be decided after technical evaluation	

Bids shall be submitted **online only** at CPPP web site <http://eprocure.gov.in/eprocure/app-> Manual bids shall not be accepted. Tenderers are advised to follow the instructions provided in the "Instructions to the Tenderer for the e- submission of the bids online through the Central Public Procurement Portal for e-Procurement at <http://eprocure.gov.in/eprocure/app->

Intending tenderers are advised to visit again at CPPP web site <http://eprocure.gov.in/eprocure/app/> frequently prior to closing date of submission of tender for any corrigendum/addendum/amendment.

Bids will be opened as per date and time as mentioned in the critical date sheet. After online opening of technical bid the result of their qualification as well as price bid opening result will be intimated online only.

Under Secretary, TFRI, Jabalpur

**Chapter-2**  
**Conditions of Contract**

**2(a)The proposals must consist two bid systems as follows:**  
“QUALIFYING DOCUMENTS & EMD”

<b>Sl. No.</b>	<b>Document</b>
<b>1.</b>	Scanned copy of original catalogue of the instrument, Vender should have sufficient capacity to give application support,
<b>2.</b>	Scanned copy of users' list and satisfactory report of quoted model from reputed institute preferably Government institute,
<b>3.</b>	Scanned copy of supportive documents from the users for the satisfactory performance and after sales service. Manufacturer quoted by vender should have own office in India preferably at Jabalpur for better after sales and service support.
<b>4.</b>	Certificate from principle for availability of spares/parts for next five years
<b>5.</b>	Online Receipt in respect of Tender Form Fee and EMD/Exemption document/CSPO registration certificate.
<b>6.</b>	Proof of registration of firm PAN & GST
<b>7.</b>	Valid Income tax certificate of unit till the date of tender.
<b>8.</b>	Sale tax clearance/exemption certificate till March/2018
<b>9.</b>	The bidding firm must process an experience of at least five (05) years, (Enclose copies of the supportive documents or supply orders.

**EMD will be as follows (liable to be forfeited if wrong information is furnished)**

<b>Sl.</b>	<b>Name of equipment</b>	<b>Tender No.</b>	<b>EMD Rs.</b>
<b>1.</b>	<b>Supply of Furniture for Laboratory</b>	<b>No. 15-1(27)/e-procurement/2019-20 /pur/TFRI/JBP /</b>	
	Sink Table: Both side (Sl. No. 1)		4250/-
	Lab Table with Bottle Rack (S.No. 2)		12500/-
	Lab Stool & Premium Lab stool Overall size (S. No. 3 & 4)		1650/-
	Rack Single side (S. No. 5)		900/-
	Platform (S. No. 6 & 7)		1400/-
		<b>Total Rs.</b>	<b>20700/-</b>

## **Two bid systems TECHNICAL & FINANCIAL PROPOSAL”.**

### **(2b) TECHNICAL PROPOSAL**

During the preparation of technical proposal, in addition to technical details of the equipment along with **original catalogue**, the tenderer must give particular attention to the following:

- i) Users list and supportive documents from the users for the satisfactory performance and after sales service.
- ii) Information about suitably trained technical staff along with well established service network must be furnished.

#### **iii) All specifications should be self certified**

#### **iv) Availability of spares/parts for next five years to be ensured.**

- v) In absence of original catalogue the tender would be considered as invalid.

### **(2c) FINANCIAL PROPOSAL**

The financial proposal must be submitted in the format as per the price schedule . Full details of business terms and conditions, e.g. packing and forwarding, delivery period, GST/Sales Tax/Trade Tax (whether provincial or Central), other Taxes/Charges, if any, the validity period of quotation, discount, free delivery, packing or any other information relevant to the items may please be indicated clearly. Prices must be quoted F.O.R. at T.F.R.I. Jabalpur in Indian Rupees.(INR) only. The bid shall be inclusive of all duties and levies except for excise duty/customs and sales tax at the prevailing concessional rates, applicable against declaration of form 13. In case of imported equipment, if the bidder is the authorized dealer/distributor of foreign company and wants the order to be placed upon the parent company through the bidding firm for custom purposes, the same should be clearly mentione0d in the bid along with an authorization from the parent company to this extent. TFRI would in any case be liable to pay to the Indian bidder only to the extent of the bid amount in Indian Rupees or its equivalent foreign currency as per official exchange rate prevailing as on the date of bid opening i.e. 09/03/2020 TFRI, Jabalpur would not be liable for increase or any variation in foreign exchange rate and differences if any, should be borne by the bidder. However, the payment would be effected only after satisfactory commissioning of the equipment in TFRI, Jabalpur and no request for any advance payment would be entertained.

### **(2d) SUBMISSION OF PROPOSAL**

Financial and Technical Proposals containing the qualifying documents and EMD self attested scanned copy should attached.

## **(2e)PROPOSAL EVALUATION**

Two bid systems procedure will be adopted in evaluating the proposals

- (i) Checking of qualifying documents. This will be the documents, which shall be checked, and disqualification amongst these documents will lead to rejection of the proposal *in toto*,
- (ii) A technical evaluation of the qualified firm on the basis of the qualifying documents will be carried out prior to opening the financial proposal,
- (iii) A financial evaluation. Firms will be ranked using a combined technical / financial score as indicated below.

### **(2f)Technical Proposal**

The evaluation committee appointed by the client will carry out its evaluation applying the evaluation criteria and point system as specified below. Each responsive proposal will be attributed a technical score (St.).

The points given to technical evaluation criteria are as under:-

- |   |    |
|---|----|
| i) Technical specifications of the Furniture for Laboratory | 70 |
| ii) After sales Service /spares availability                | 30 |

Users' list - 5

Supporting documents from users

for the satisfactory performance - 15

Availability of spare parts for next 5 years - 10

<b>Total</b>	<b>100</b>
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The technical proposal should score at least 70 points out of 100 to be considered for financial evaluation.

### **(2g)Financial Proposal**

The evaluation committee will determine if the financial proposals are complete and without computational errors. The lowest financial proposals (Fm) will be given a financial score (Sf) of 100 points. The financial scores of other proposals will be computed as follows  $S_f = 100 \times F_m / F$  (Where F is amount of financial proposal).

Proposal will finally be ranked according to their combined technical (St) and financial (Sf) scores using the formula  $S = St \times T\% + Sf \times F\%$ .

The weight (T%) given to the Technical Proposal is 60%

The weight (F%) given to the Financial Proposal is 40%

## General Terms & Conditions

The offer will be subject to the following terms and conditions: -

1. Please note that TFRI, Jabalpur has Custom Duty Exemption and Excise Duty Exemption Certificate. This may be kept in consideration while quoting the rates.
2. The stores are required to be delivered in full and within 15 days after acceptance of the offer.
3. Full details of business terms and conditions, e.g. packing and forwarding, delivery period, GST/Sales Tax/Trade Tax (whether provincial or Central), other Taxes/Charges, if any, the validity period of quotation, discount, free delivery, packing or any other information relevant to the items may please be indicated clearly.
4. Full specifications, details and information regarding the articles to be supplied, such as make, size, etc. along with **original catalogue**, etc. to be furnished with the offer. The list of users of goods of similar or same nature in the country should also be enclosed.
5. Normal terms of payment will be 100% payment within 30 days after receipt and acceptance of goods in satisfactory working condition after installation. Other terms of payment should be clearly spelt in the offer.
6. The tender should accompany a DEMAND DRAFT of **value as specified in Clause of Chapter 2 (EMD)** as Earnest Money, payable to the Director, Tropical Forest Research Institute, Jabalpur , which will be refunded, without interest, if the offer is not accepted. In case the offer is accepted but not honoured by the tendere the Earnest Money will be forfeited. The Earnest Money will also be forfeited, if wrong information is given in the tender to influence the tender cost . To the successful bidder, the EMD will be released only after satisfactory installation of the equipments and submission of performance bank guarantee.
7. The tenderer should also specify regarding Dealership/Proprietary item.
8. Freight, forwarding charges, if any, should be mentioned in the offer.
9. The stores are required to be delivered to the consignee concerned and the consignee will do inspection and verification of the goods.
10. The tenderer should quote on their printed letter-head paper, indicating thereon Sales Tax/Trade Tax No.& GST, Registration No., Fax No., Telex No., Telephone No., E-mail, etc.
11. Any or all tenders can be rejected by the Director, TFRI without assigning any reason. It cannot be challenged in any court.
12. Disputes, if any, will be under the jurisdiction of Jabalpur Court, M.P., India.

**Under Secretary, TFRI, Jabalpur**

**(I) SUPPLY FURNITURE FOR LABORATORY.**

**Detailed Specifications of Supply Furniture for Laboratory.**

**As per the specifications given below:-**

<b>S.No.</b>	<b>Specifications</b>	<b>Qty.</b>
1.	<p><b><u>Sink Table :Both Side</u></b> <b>Lab table both side usable of size-</b> <b>W: 600mmxD:1200mmxHt:900mm.</b> The frame made of MS cold rolled close annealed tube, vertical leg made of 25x25x18G(1.2mm), and horizontal tie member made of 25x50x18G (1.2mm). Top made of black granite 17mm thick and black granite supported on fiber cement board 10 mm thick. The door made of press formed cold rolled close annealed sheet fitted with cylindrical hinge with provision to hang the door with frame. The sink made of Ceramic or Stainless steel 1mm thick and tap made of stainless steel. All steel components are epoxy powder coated after seven tanks anti corrosion treatment of surface. Powder coating thick.50-60 micron</p>	2 Nos.
2.	<p><b><u>Lab table with Bottle Rack:</u></b> <b>Lab Table With Bottle Rack (Both Side Unit) 1200x1200x900 Lab work table with bottle rack both side usable, Size- W:1200mm x D:1200mm x Ht:900mm.</b> The frame made of MS cold rolled close annealed tube, vertical leg made of 25x25x18G(1.2mm), and horizontal tie member made of 25x50x18G(1.2mm). Top made of black granite 17mm thick and black granite supported on fiber cement board 10 mm thick. Bottle Rack Structure overall size: <b>Width-1000mm x Height- 600mm x Depth-300mm</b>, Made up of prime quality MS cold rolled close annealed sheet 0.8mm thick 3 fold press form side panel with dia 9mm holes in each panel throughout the height at 25mm pitch for adjustability of shelves. Bottom storage overall size-w-1150mmxHt845mmxD450mm.made up of Prime quality MS cold rolled close annealed sheet 0.8mm thick. One adjustable self creating two compartment. Doors with top hung sliding mechanism, slides on PVC rollers. Lock Ebco/Doorset. Handles die cast PVC. SDU mounted on heavy duty brack castors of superior quality make. Provision for two Gas Burner, one in each side With connection. Light and other arrangements are optional. All steel components are epoxy powder coated followed by seven tanks anti corrosion treatment of surface. Powder coating thick.50-60 micron.</p>	3 Nos.
3.	<p><b><u>Lab Stool</u></b> <b>Specification: Size:H:710, Seat:H:550, D:300,</b> Under Structure:-Made up of MS cold rolled close annealed,18G tube. Top made of 18mm thick prelaminated particle board. Side edges covered with teak wood beading duly polished. All steel components are epoxy powder coated followed by seven tanks anti corrosion treatment of surface.</p>	5 Nos.
4.	<p><b>Premium Lab Stool Overall Size :- Height : 1050mm, Depth: 300mm, Width: 450mm,</b> Base made of chrome plated, MS CRCA single pipe, Seat 12mm thick moulded ply with hand PVC Upholstery.</p>	5 Nos.
5.	<p><b><u>Rack Single Side</u></b></p>	1 No.

	<p><b>Overall Size:- H:-1980mm, W:-915mm, D:-380mm: Body Structure:</b>  Made up of prime quality cold rolled close annealed MS sheet 1.0mm thick 3 fold side panel with dia 9mm hole in middle of each panel throughout the height at 25mm pitch for height adjustability of shelves. Adjustable middle shelf made out of Prime Quality cold rolled close annealed 1.0mm thick. Sheet. Complete knockdown assembly. All steel components are epoxy powder coated followed by seven tanks anti corrosion treatment of surface.</p>	
6.	<p><b><u>Platform</u></b>  <b>Size:- Length:1200mm, Width: 600mm, Height 750mm</b>  C- Frame &amp; Tubular cold rolled close annealed Steel Structure. Fabrication involves only MIG/TIG &amp; Spot welding .Top made of 18mm thick pre-laminated particle board. Edge beading of edges by Through Feed Machine. Dotted embossed steel modesty panel at visitor's side and with three drawers (W-350mm, H-430mm D-575mm) with branded roller. Provided with Drum Type Leveler. All steel components are epoxy powder coated after seven tanks anti corrosion treatment of surface.</p>	1 No.
7.	<p><b><u>Platform</u></b>  <b>Size:- Length:1500mm, Width:750mm, Height: 750mm,</b> C– Frame Leg 200mm wide made of aluminium profile and cold rolled close annealed formed sections, having provision for wire management. Top made of 25mm thick Pre-laminated Particle Board. Edge beading of edges by Through Feed Machine. Dotted embossed cable Duct and Perforated steel modesty panel on visitor's side .All steel components are epoxy powder coated after seven tanks anti corrosion treatment of surface.</p>	1 No.

**Agreement**

The Supplier \_\_\_\_\_ agrees to accept the terms and conditions of this bidding document in letter and spirit.

**Name/Seal of the Tenderer**