

F. No. 11-19/PHS/2021-ICFRE

INDIAN COUNCIL OF FORESTRY RESEARCH & EDUCATION (ICFRE)*(An Autonomous Body under the Ministry of Environment, Forests and Climate Change, Government of India)***OFFICE OF THE DEPUTY DIRECTOR GENERAL (ADMINISTRATION)**

P.O. New Forest, Dehradun – 248006, Uttarakhand, India

Dated: As per e-sign

OFFICE MEMORANDUM**Subject: Standing guidelines for treatment of cancer and other super-speciality / serious illnesses of ICFRE-PHS beneficiaries at ICFRE-empanelled hospitals.**

In terms of Chapter III, Para 1.1(d) and Chapter 2(f) of the ICFRE-PHS Rules — read with the extant MoHFW/CGHS instructions — the following consolidated guidelines are issued, with the approval of the Competent Authority, to ensure uniform, time-bound access for all PHS beneficiaries (serving, pensioners and dependents) of ICFRE Headquarters and all Institutes/Centres, and to obviate case-to-case references to Headquarters.

2. Once the required (listed) treatment is advised by a Government/CGHS specialist or a specialist of an empanelled hospital, it is the **beneficiary's choice among ICFRE-empanelled hospitals**; no hospital-specific permission is required, and **no separate approval of Headquarters** shall be necessary (in line with MoHFW OM Z.15025/19/2024/DIR/CGHS/EHS dated 28.06.2024 and SOP dated 02.09.2024).

3. Referral and advisory. The referral and advisory for such treatment shall be obtained and processed as per the established protocol under the ICFRE-PHS Rules.

4. Competent authority. For pensioners, the Director of the attached Institute, and for serving employees/dependents, the Head of Office, shall be the competent authority to accord any permission required and to settle reimbursement, without reference to Headquarters.

5. Emergency. No prior permission/referral shall be insisted upon in an emergency; treatment shall proceed at the nearest hospital able to provide it, to be regularised post-facto on the treating hospital's emergency certificate.

6. Reimbursement. Treatment shall be availed on a self-payment basis, and reimbursement claimed thereafter. Medical bills shall be submitted and scrutinised in accordance with the CGHS / CS(MA) Rules and shall be admissible to the extent of actual expenditure or the CGHS notified rates, whichever is lower. Complete claims shall be settled expeditiously, preferably within 15 days.

7. Savings. These guidelines are facilitative and shall not curtail any entitlement conferred by the PHS Rules or by more beneficial MoHFW/CGHS instructions; they take effect from the date of issue and stand modified to the extent of any future MoHFW/CGHS amendment.

This issues with the approval of the Competent Authority.

Digitally signed by
Rajesh Sharma

Date: 22-07-2026

Deputy Director General (Admin)

Indian Council of Forestry Research & Education

To,

1. The DG, ICFRE
2. All the DDGs, ICFRE
3. All the Directors, ICFRE Institutes,
4. All Drawing & Disbursing Officers (DDOs), ICFRE Institute

Copy to:

1. Secretary, ICFRE Pensioners' Welfare Association;
2. PHS Section, ICFRE Headquarters;
3. Guard File / ICFRE website.